

**Meeting Date:** Thursday, May 22, 2014  
**Called to Order:** 1:45 pm  
**Meeting Adjourned:** 3:10 pm  
**Members Present:** Joe Theriault, Debbie George, Don Graham,  
**Other(s) Present:** Linda Couture, Harald Scheid, Amanda Belliveau

The minutes from April 10th were approved.

**Ongoing Business:**


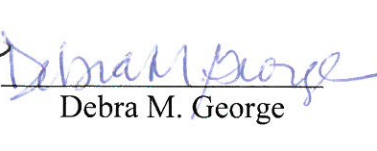

1. The board discussed the Action Item List from their April 10<sup>th</sup> meeting.
2. Review Draft BOA Policies: This agenda item was tabled until the next meeting to allow members to review the redlines.
3. Solar Garden/PILOT Update: This agenda item was removed from the agenda going forward.
4. Review of Fruitlands:
  - a. It was pointed out that the information received from Fruitlands was not sufficient enough; Debbie George requested that Fruitlands send additional documentation stating what the Director is doing that qualifies as charitable use of the property,
  - b. Don revealed that he personally knows the White's (property owners); but could still make an unbiased decision; Don made a motion to approve the exemption.
  - c. The motion was seconded (by Joe); the vote was made 2 to 1 in favor of the exemption.
5. Update meeting with Scott Hayward: This agenda item was tabled until the next meeting.
  - a. Tabled due to a letter received by Mr. Hayward just prior to the meeting; BOA requests copies of this letter prior to next meeting.
6. Review RRG Calendar: Updated calendar provided at meeting per Linda

**New Business:**

1. Reports: The board signed the Motor Vehicle Excise Abatement Report.
2. The board reviewed and approved 3ABC form for: Harvard Historical Society. Joe Theriault will follow up again with the Village Nursery School about their missing application.
3. Discuss the Succession Plan for the RRG Contract: Agreed that this will be worked into the BOA Policies and Procedures.
4. Discuss and Sign Paperwork re: Chapter Property: agreed that this was signed just as acknowledgement that the BOA had received the request.
5. It was acknowledged by Joe at the start of the meeting that Mr. Chris Boyle (IT for Harvard) would be stopping by the meeting to start a discussion re: a back-up plan for data on the Harvard system and a Disaster Recovery Program. It was stated by Mr. Boyle that he is doing a daily back-up off-site and that he would confirm in email (attached) what his current procedure is. He also confirmed he would research possible Disaster Recovery Programs and report back to Lorraine Leonard and the BOA with his findings.

The next meeting is tentatively scheduled for Thursday, June 19<sup>th</sup> at 4:00pm.

Date Approved: 6/19/14

		
Joseph R. Theriault	Debra M. George	Don Graham