

**Meeting Date:** Thursday, June 19<sup>th</sup> 2014  
**Called to Order:** 4:00pm  
**Meeting Adjourned:** 5:28pm  
**Members Present:** Joe Theriault, Debbie George, Don Graham  
**Other(s) Present:** Harald Scheid, Linda Couture, Amanda Belliveau,  
Mr. Scott Hayward

*The minutes from May 22<sup>nd</sup> were approved*

**Ongoing Business:**

1. The Board discussed the Action Item List from their May 22<sup>nd</sup> meeting
2. The agenda item "Review Draft BOA Policies" was tabled until the next meeting
3. The Board reviewed the Assessor's Calendar Items marked "In Progress"
4. The Board reviewed the RRG Calendar
5. Linda Couture presented a current sales median
6. Information regarding the Disaster Recovery Plan from Chris Boyle should be added to the BOA Policy Manual
7. The Village Nursery School has passed the date of their 3ABC filing
  - a. Option from Harald to deny the exemption but give them 30 days to appeal
  - b. Motioned by Deb to send a letter stating "they have been deemed denied and have until June 30<sup>th</sup> for appeal due to lack of receipt of information"; Approved 3-0;

**New Business:**

1. The Board met with Mr. Scott Hayward to discuss the Real Estate Abatement (currently being denied by the Board) for the property at 1 Still River Road, The Harvard General Store
  - a. Mr. Hayward presented documentation to support his reasoning behind requesting the abatement; stating what his property is currently valued at compared to the valuation he believes it should be;
  - b. Harald agreed at this time to review the information that Mr. Hayward presented, and also put together some additional information to present to the Board before a decision could be made;
  - c. A meeting scheduled for 06/26/14 at 4:00pm was confirmed and at that time the Board's decision would be presented to Mr. Hayward;
2. Updated information regarding the statutory exemptions for FY2015 were presented to the Board for approval of the COLA increase in some of the qualifying numbers. Motioned by Deb to be approved and approved 3-0;
3. The Board was presented with a request that qualifying residents could apply for multiple statutory exemptions in a fiscal year. Motioned by Don and approved 3-0;

***Minutes***                      ***Board of Assessors***    ***Town of Harvard***

4. An approach to saving electronic mail was brought before the Board by Joe for consideration; agreed that email communications would be saved and that Amanda would look into creating a separate email account for the Board's use;
5. The Board was given the following reports to sign:
  - a. Motor Vehicle Commitment and Warrant
  - b. 2015 Preliminary Commitment and Warrants
  - c. Motor Vehicle Abatement Report

*A date of June 26<sup>th</sup> 2014 at 4:00pm was set for the next meeting of the Board*

Date Approved: \_\_\_\_\_

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Joseph R. Theriault

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Debra M. George

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Don Graham