## Minutes

# Board of Assessors Town of Harvard

Meeting Date: Thursday, December 18<sup>th</sup>, 2014

**Called to Order:** 4:00pm **Meeting Adjourned:** 5:07pm

Members Present: Debbie George, Don Graham, Joe Theriault

Other(s) Present: Linda Couture, Amanda Belliveau,

The minutes from the October 16th meeting were approved.

The minutes from the November 18<sup>th</sup> meeting were approved.

### **Ongoing Business:**

- 1. The Board reviewed the Action Item List and the Assessor's Calendar
- 2. The review of the Draft BOA policies manual was moved to a future meeting date

#### **New Business:**

- 1. The Board reviewed FY2016 outstanding Chapter Land applications
  - a. Joe made a motion to approve the entire Chapter 61A applications received, with the exception of one pending application; the board will review this application at the January meeting. This motion was 2<sup>nd</sup> by Don, and voted
- 2. The Board reviewed the BOA Annual Town Report
- 3. The Board signed the following documents:
  - a. Motor Vehicle Abatement Report
  - b. Motor Vehicle Commitment Report
  - c. Chapter Land Tax Lien Release(s) and new lien
  - d. Supplemental Warrant and Commitment Corrections
  - e. Rollback Tax Warrant and Commitment
  - f. Motor Vehicle Excise Uncollectible Report

### Comments from members of the public:

A tentative date and time were set 4:00pm	for the next meeting o	f the Board on January 15 <sup>th</sup> at
Date Approved:		
Debra M. George	Don Graham	Menauet Joe Theriault