

**Harvard Board of Health Meeting Minutes**  
**Tuesday, December 18, 2018**  
**Approved: January 8, 2019**

*BoH Members present:* Libby Levison, Chair; Sharon McCarthy; Tom Philippou.

*Attending:* Alison Flynn, Board of Health (“BOH”) Clerk.

Ms. Levison called meeting to order at 10:06 a.m.

**PUBLIC COMMENT-**

None.

**NEW BUSINESS**

a. Prepare responses to the FY20 budget questions- The BOH members discussed the questions forwarded by Mr. Bragan on December 6, 2018, and prepared draft responses to the same. Ms. Flynn advised that she requested reports for the revenue accounts for FY16, FY17, FY18, and FY19 from Ms. Bowen, Assistant Town Clerk/Finance Assistant, and expects the reports tomorrow. Ms. Levison agreed to finalize the draft responses.

**ITEMS FOR NEXT AGENDA-** Ms. McCarthy suggested food waste be discussed at a future meeting. Ms. Levison requested Ms. Flynn add the item to a draft agenda.

**ADJOURNMENT-** Ms. McCarthy moved to adjourn the meeting at 10:48 a.m.; Mr. Philippou seconded. The vote was unanimous.

***Respectfully submitted,***

***Alison Flynn, Clerk***

*Documents Referenced:*

- Agenda
- Submitted FY20 budget documents
- FY20 budget questions
- Year-to-Date Budget Report printed 11/15/18