

Harvard Board of Health Meeting Minutes
Zoom Meeting
Tuesday, July 7, 2020
Approved: July 14, 2020

Board of Health Members present: Sharon McCarthy; Chris Mitchell; Libby Levison.

Attending: Alison Flynn, Board of Health (“BOH”) Clerk.

Ms. Levison called the meeting to order at 7:00 p.m.

Ms. Flynn read aloud the BOH Remote Meeting Preamble, including Confirmation of Member Access, the Introduction to Remote Meeting, and Meeting Business Ground Rules.

PUBLIC COMMENT- None.

NEW BUSINESS

Ms. Levison made the motion to take “Elect New Chair” out of order; Ms. McCarthy seconded. All members were in favor by roll call vote.

a. Elect New Chair- Ms. Levison explained that the BOH traditionally elects the member in their final term year to act as Chair. Ms. McCarthy stated she would be willing to act as Chair if nominated. Ms. Levison made the motion to elect Ms. McCarthy as Chair for the year; Mr. Mitchell seconded. All were in favor by roll call vote.

b. Introduce New Board Member, Chris Mitchell- The BOH members provided brief introductions of their backgrounds.

c. Provide brief overview of recent and upcoming BOH events and concerns, reassign points of contact, and discuss meeting schedule- Ms. Levison and Ms. McCarthy provided Mr. Mitchell with a brief overview of BOH issues including COVID-19, EEE/West Nile Virus, PFAS, Ticks, drought, beaver trapping permits, limited involvement with Public Water Supplies, regulating and permitting of waste haulers, safe living conditions, support of other boards, sitting as representatives to municipal vulnerability planning committees, COVID Emergency Management Team, Land Use Boards, and Transfer Station Committee, soil contamination at Craftsman Village Harvard, and regional emergency planning.

The BOH members also advised Mr. Mitchell of the typical preparation process for meetings and approval of permits, and the roles of the Health Agent and Nashoba Associated Boards of Health.

Best methods of communication and Mr. Mitchell’s comfort with sharing contact information with Region 2 PHEP (Public Health Emergency Preparedness) and the HHAN (Health and Homeland Alert Network) was also discussed.

The BOH members also suggested online training available to Mr. Mitchell at his leisure, and confirmed that there are no current outstanding Open Meeting Law complaints against the BOH.

d. Clerk and Health Agent Update- None.

ITEMS FOR NEXT AGENDA

Items for the next agenda were discussed.

ADJOURNMENT- Mr. Mitchell made the motion to adjourn at 8:06 p.m.; Ms. Levison seconded. All members were in favor by roll call vote.

Respectfully submitted,

Alison Flynn, Clerk

Documents Referenced:

- Agenda
- Ms. Levison's e-mailed list of 7/7/14 of current BOH issues
- Proposed Agenda for 7/14/20