

Harvard Board of Health Meeting Minutes
Zoom Meeting
Wednesday, January 27, 2021
Approved: February 8, 2021

Board of Health Members present: Sharon McCarthy, Chair; Chris Mitchell; Libby Levison.

Attending: Alison Flynn, Clerk, Harvard Board of Health (“BOH”); Ira Grossman, Health Agent, Nashoba Associated Boards of Health (“NABH”); Chief Rick Sicard, Harvard Fire; Chief Ed Denmark, Harvard Police; Pat Natoli, CERT Director; Jason Cotting, Harvard EMS Director; Suzy Opalka, Resident.

Ms. McCarthy called the meeting to order at 2:02 p.m.

NEW BUSINESS

a. Review draft Operational Plan Template for potential COVID-19 drive-through vaccination clinic- The participants reviewed and revised Chief Demark’s draft Operational Plan Template, assigning primary contacts to each section. It was agreed to plan to meet again after 7-10 days to discuss the status of completion of each section of the plan. Ms. Flynn agreed to merge and distribute all completed sections prior to the meeting. Mr. Grossman suggested it is important that this next step be completed in a two-week period versus dragging on for months. Ms. McCarthy agreed and stated that when the flood gates of vaccine supply are released, Harvard will want to be ready to assist NABH or setup a clinic ourselves. Ms. McCarthy and Chief Sicard will reach out to suggested primary contacts who were not present at the meeting. Ms. McCarthy indicated that in the event that Harvard runs its own clinic, NABH will request the required vaccine doses. Mr. Mitchell stated that the current planning is for the capacity to run a clinic, but that the preference is that someone else will take the lead and Harvard will support those efforts. Mr. Grossman agreed that the current plan is that NABH would store and deliver the vaccine. Chief Denmark shared that Chief Sicard informed him yesterday that he is in discussions with the Boxboro & Bolton Fire Chiefs regarding the possibility of using the Boxboro First Responder clinic site location to run a joint citizens’ vaccination clinic as a coordinated effort which would share resources and be less taxing. Mr. Grossman stated that would be consistent with NABH’s current plan to offer regional clinics, instead of supporting individual towns. Chief Sicard and Mr. Grossman agreed the joint Fire Chiefs’ potential plan would be run through NABH. Mr. Mitchell shared that the BOH has been asked to update the SB regarding status of the planning process, and will be requesting the SB support in the BOH’s expressed interest in regional clinics and preparing a plan for a town clinic if needed. Chief Denmark suggested the Operational Plan, once completed, can be shared regionally as a resource.

Ms. McCarthy suggested the Operational Plan sections should be able to be completed by the next week, and indicated the BOH will reach out with potential dates for the next meeting.

b. Clerk and Health Agent Update- Updates were not provided.

ADJOURNMENT- Ms. McCarthy adjourned the meeting at 3:00 p.m.

Respectfully submitted,

Alison Flynn, Clerk

Documents Referenced:

- Agenda
- Draft Operational Plan Template