

Harvard Board of Health Meeting Minutes
Tuesday, October 13, 2015
Hildreth House

Board Members present: Lorin Johnson; Sharon McCarthy; Thomas Philippou, Chairman

Also present: Ira Grossman, NABH; Paige O'Brien, Clerk

Mr. Philippou called this meeting to order at 7:00 p.m.

Approval of Minutes

Ms. McCarthy moves to accept the minutes of September 22, 2015 as presented. Mr. Johnson seconds; vote, aye, unanimous.

Discussion

Mr. Philippou began a discussion that re-visits the inaccurate use of Administrative Assistant for the title of BOH Clerk. Mr. Philippou will speak with Marie Solbavarrro (Human Resources) about this oversight.

Permits

- 15 Babbit Lane, Sweeney - SCR, D-box, approved.
- Poor Farm Rd., Lot 4, The Homescout – New, approved.
- 36 South Shaker Road, Hutchinson – SCR, D-box, approved.
- 97 Pinnacle Rd., Lot 4-A, Vachula – Upgrade, approved.
- 105 Stow Rd., CHOICE – New, approved

Old Business

- Update: 7 Still River Road; Sewer Connection - Ms. O'Brien reports that the homeowner submitted his application for connection to the town sewer. Because their extended connection date is today, October 13, and the connection has not occurred, Mr. Grossman will proceed with Contempt of Court procedure.
- Discussion: Seasonal Home Conversion Guiding Document – Ms. McCarthy offered her definition for seasonal home conversion. Mr. Grossman and the other board members reviewed. Mr. Philippou will incorporate the edits into the current version of this document.
- The Board re-visited the process for setting up an emergency dispensing site drill. They will continue the discussion in May 2016 to begin planning for a Fall event.

New Business

Discussion about remaining Emergency Preparedness grant money. The Board would like to invite Chief Sicard (EP Commander) to a meeting to discuss possible uses. Ms. O'Brien will contact Chief Sicard.

Interviews for the Clerk Position

The Board met with prospective applicants for this position.

Adjournment

Mr. Johnson moved to adjourn the meeting at 8:15 p.m. Ms. McCarthy seconds; vote, aye, unanimous.

The next scheduled board meeting is Tuesday, October 27, 2015.

Respectfully submitted,
Paige O'Brien, Clerk