

Harvard Board of Health Meeting Minutes
Tuesday, October 24, 2017
Approved: November 14, 2017

BoH Members present: Libby Levison; Sharon McCarthy, Chair; Tom Philippou (arrived 2:45pm).

Attending: Ira Grossman, Health Agent, Nashoba Associated Boards of Health (“NABH”); Nick Deane (Owner, LTI Harvard Appleworks LP); Nick Kambi (Proprietor, Siam Pepper); Marty Green, Harvard Press.

Ms. McCarthy called meeting to order at 2:05 p.m.

PUBLIC COMMENT- None.

NEW BUSINESS-

- a. *Appleworks Building, 325 Ayer Road: Discussion of building tenants and septic capacity-* Discussion with Mr. Deane focused on acceptable types of use for the tenant space at the “Appleworks” building located at 325 Ayer Road. Mr. Grossman noted that in the recent past, there have been tenants who have increased septic flows. Mitigating measures were only implemented after the fact and this is not an acceptable situation. Mr. Grossman reiterated that the only acceptable uses are dry goods and office space; no food service, or laboratories that require water. Currently, two septic systems serve the building; one is rated for 20 persons (300 GPD) and the other for 28 persons (420 GPD). Historically, two tight tanks have been installed, one at AEComm (space usage has changed and it is no longer necessary) and the other by the Harvard Cider Company (who is no longer a tenant). Mr Grossman reminded Mr Deane that any change in use of any suite in the building needs to be approved by DEP because the building has a Public Water Supply. Mr. Deane said that he assumed that if they had a use in the building, they could continue that use. Mr Grossman/the Board explained/clarified that this is not the case.

The Board asked Mr. Grossman to review how the septic capacity values were determined and propose a scheme for resolving continuing disagreements as to tenant uses and septic capacity, and asked to obtain historic water meeting readings. The Board and Mr Grossman asked Mr. Deane to be precise in how space in the building is advertised in the future. Mr. Kambi was reminded to submit his restaurant renewal permit to NABH.

- b. *Update from Health Agent & Board of Health Clerk*
- Ms. Levison & Ms. Flynn are continuing to work on getting an on-line form for Local Upgrade request operational.
 - It was discussed that the BOH was advised that a customer confirmed he/she was in receipt of a letter from the hauler indicating they were going to stop hauling in Town.
 - It was discussed that a Woodchuck Rd resident requested a beaver permit. The BOH members chose not to sign it. Mr Grossman will call the resident and remind them that they can trap after

November 1st. The BOH had no comments for the Planning Board regarding 133 Brown Road's driveway crossing a reserve area.

OLD BUSINESS-

- a. *Further discussion of FY2019 budget-* Ms. McCarthy presented the draft budget. No changes were made to line items. Method of funding a new laptop was discussed. Ms. Levison and Ms. Flynn are to research this. Ms. McCarthy to contact Mr. Bragan regarding switching Minuteman services line item to the COA budget in the next budget cycle.
- b. *Stable permits:* Format stable permit reminder (to be placed in tax notification). Ms. Levison made a motion to approve notice, as amended. Ms. Levison – aye and Ms. McCarthy- aye; Mr. Philippou – not yet present when vote taken.
- c. *Review action points from last meeting-* Action points from the last meeting were reviewed.

PERMITS-

- **6 Lancaster Rd.-** replace pump chamber was signed.

APPROVAL OF MINUTES- Review of minutes was tabled for the next meeting.

ADJOURNMENT- Ms. McCarthy moved to adjourn the meeting at 3:42 p.m.; Ms. Levison seconded. A roll call vote was taken: Ms. McCarthy, aye; Ms. Levison, aye; Mr. Philippou, aye.

***Respectfully submitted,
Sharon McCarthy, Chair***

Documents Referenced:

- *Stable permit reminder*
- *Year-to-Date Budget report of 9.27.17*