

Harvard Board of Health Meeting Minutes
Tuesday, February 20, 2018
Approved: February 27, 2018

BoH Members present: Sharon McCarthy, Chair; Libby Levison; Tom Philippou.

Attending: Ira Grossman, Health Agent, Nashoba Associated Boards of Health (“NABH”); Alison Flynn, Board of Health (“BoH”) Clerk; Jamie Terry, Public Health Emergency Preparedness (“PHEP”) , Region 2, Emergency Planner; Forrest Price, PHEP, Region 2, Consultant; Barbara Hilton, CERT Volunteer; Ron Gilbert, Foreman, Harvard Department of Public Works; Lt. Andrew Perry, Harvard Fire Department/Harvard Ambulance Service; Pat Natoli, Administrative Assistant for Harvard Fire Department, Harvard Police Department, and Harvard Department of Public Health, and CERT Director; Mark Force, Schools Facility Manager.

The meeting began at 10:00 a.m., at the Bromfield School.

Emergency Dispensary Site (“EDS”) facility set-up drill- The drill was scheduled at the suggestion of Jamie Terry, Emergency Planner for Region 2, PHEP, to fulfill the BoH’s requirement to conduct an annual drill on setting up an Emergency Dispensing Site, as mandated and described by the MA Department of Public Health and the Centers for Disease Control. Ms. Terry reviewed the EDS plan prepared for Harvard by PHEP, inviting comments and discussion from the attendees, and walked the attendees through the site, confirming that the designated areas are adequate for an EDS. The group identified a couple of minor changes to the EDS layout. Ms. Terry will prepare a revised layout plan as a result of the drill and will forward that plan on to the BOH.

The meeting was completed at approximately 11:40 a.m.

Respectfully submitted,
Alison Flynn, Clerk

Documents Referenced:

- EDS trailer inventory
- Select pages from the PHEP EDS Plan