



**Board of Selectmen  
Minutes  
Tuesday, May 17, 2016 at 7:00pm  
Hapgood Meeting Room**

The meeting was called to order at 6:30PM by Chair, Ken Swanton in the Hapgood Meeting Room. Selectmen Lucy Wallace, Ron Ricci, Stu Sklar and Alice von Loesecke were in attendance as well as Town Administrator Tim Bragan.

\*\*\*\* On a Swanton motion, the Board voted unanimously by a roll call vote:  
Swanton – Aye, Ricci – Aye, Sklar – Aye, Wallace – Aye, von Loesecke – Aye to enter into executive session at 6:30pm, as authorized by Chapter 30A, Section 21. 3 to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares. Following the executive session, the Board will reconvene into open session. \*\*\*\*

**One-Day Liquor License Hearing – Minuteman Road Club**

Swanton opened the hearing at 7pm. He noted the hearing was duly noticed.

Minuteman Road Club Representative Jen Schoenberg was in attendance seeking approval for the club to host a post ride beer tent sponsored by Wachusett Brewing Company. She explained the addition of the beer tent will allow for a more festive atmosphere post bike race which many riders look for when choosing which race they'll participate in. They will not actually have a tent but a roped off area. The post-race festivities would occur from 11am to 2pm. She said the road club has donated more than \$11,000 from race day proceeds to the Harvard Firefighters Association over the last two years. Schoenberg confirmed photo identification will be checked to enter the roped off area and a police officer will be present.

**Board comments/questions**

Wallace asked about duration of the event and clean up. Von Loesecke asked how many participants they expect. Schoenberg answered with details on times of the races and they estimate 300 riders. Clean up will be completed by 3pm. Ricci noted the Ken Harrod ride has already been approved this is an add-on to the event.

On a Wallace/Sklar motion, the board voted unanimously to close the hearing.

On a Wallace/Sklar motion, the board voted unanimously to grant a one-day liquor license to the Minuteman Road Club on June 4<sup>th</sup> from 11am to 2pm.

**One-Day Liquor License & Entertainment License Hearing - Harvard Lions Club**

Swanton opened the hearing at 7:15pm. He noted the hearing was duly noticed.

Harvard Lion's Club members Nate Beale, Bob O'Shea and Chris Landry were in attendance on behalf of the Lion's to seek approval for a one-day liquor and entertainment license. The Lion's Club organizes events with much of their proceeds given to local charities.

Landry is organizing the Bed Race that will be held in the high school driveway. They provided a diagram of the race route and pictures of Bed Races held in other communities. The race will take place prior to the Octoberfest event beginning. Landry admitted the first time around they will really need to market the event and will plan to have a few loaner beds in an effort to spark interest in participation. They are hopeful the event will grow overtime.

#### Written testimony

Swanton read into the record an email from the Bromfield Trustees expressing concern over liability. Bragan confirmed the trustees can be named as additional insured on the insurance policy.

#### Event details

Bob O'Shea said there will be a police officer stationed at the entrance and exit of the beer garden. Officers will assist with parking. He confirmed the Library Trustees approved their request to use the land in front of the library at a recent meeting. The schools have also been notified. O'Shea described the event as a beer festival and traveling carnival. The event is for adults and children. Music amplification will only fill the space where the beer garden will be located. They will have TIPS certified servers. Anyone entering the beer garden will be carded and given a wristband. There will be no cost for the wristband. Police officers will be on staff to manage parking and roam the fields to make certain consumption only occurs within the beer garden. They will acquire liquor liability coverage which will name the town and the library trustees as additional insured. The Lions are sensitive to noise management have discussed this with the band. They are a small local band and the music is intended for only those who are within the beer garden.

#### Public input

Dan Page, 1 Fairbank Street, lives near the common and on many occasions has been disturbed by the level of noise from events. He has even approached event organizers to turn the amplification down. He said most often amplification can be heard ½ a mile away. He loves the peacefulness of Harvard. He asks for honor and respect to those who live near the common. He does not support this event.

Ron Ricci responded to Mr. Page's concern informing him of the large scale event policy the Selectmen have instituted in an effort to balance the needs of residents and the needs of the community. He trusts the Lions event will be pleasant for those in the area. Ken Swanton clarified the earlier request for a beer tent after the Ken Harrod race which is in the common will not have any music.

On a Wallace/Sklar motion, the board voted unanimously to close the hearing.

On a Ricci/Sklar motion, the board voted unanimously to grant a one-day liquor and entertainment license to the Lions Club.

#### **Minutes**

On a Wallace/Sklar motion, the board voted unanimously to approve the minutes of 5/3, as presented.

#### **Public communication**

Paul Green, 288 Old Littleton Road, spoke representing Libby Levinson and Brian McClain on the success of the first town-wide clean up. He thanked the public works department for their help. They collected 300 bags of trash. They plan to do this again next year.

Willie Wickman, 27 Willow Road, corrected information given during public comment at the last meeting. She said the absence of overrides from the Finance Committee has been primarily due to the

Devens contract. Harvard receives \$1.2 million each year with \$855,000 used to fund the teachers' contract. Once the future of Devens is settled we may be back to needing overrides.

### **Presentation on Municipal Fiber Optic Network**

Residents Noyan Kinayman and Chris Roy gave a presentation on municipal fiber optic and case studies from Massachusetts. They proposed a working group to study the feasibility of a fiber to home municipal broadband network. They noted Concord and Leverett Ma have both done this. They outlined the benefits of having a municipal network. Kinayman reviewed financial models from Concord and Leverett which included set up, operating and maintenance costs.

Kinayman outlined the following as next steps:

1. Gauging public interest.
2. Assemble a business model
3. Town Meeting votes to form an MLP (Municipal Light Plant)
4. Create a design
5. Consider permanent staffing needs
6. Solicit bids for labor and materials
7. Build

Von Loesecke asked how they plan to gain public input. They discussed social media (Next Door Harvard), newspaper, town-wide mailing and possible presentations at the library. Roy added utilizing an online survey as well. Board members asked how the initial costs were handled with revenue or general obligation bonds. They also discussed utilization of space on utility poles. The board members will discuss this at their strategic planning session. They asked Kinayman and Roy to draft a committee charge for consideration.

### **Town Administrator Report**

Bragan reported an initial meeting has been held to begin work on the new website design.

Bragan reported the Finance Director position will be advertised again starting this week. The school department has begun their search for an interim school business manager. The Finance Director position will remain open until filled. The initial review process will begin on June 15<sup>th</sup>.

Bragan met with the Tree Warden and DPW Director to discuss best practices to address hazardous trees in town. All tagged trees have been reviewed by Christan Bilodeau (Tree Warden) and will be taken down. Trees of concern located in the town's right of way can be reported through the town's website. The DPW Director and Tree Warden will meet on a regular basis. Bilodeau will also deputize another resident to act in his absence.

Bragan will file special legislation from the Annual Town Meeting once the board approves doing so.

Bragan reported the Legislature has provided funding through MRPC to investigate Devens economic impact on the region. An initial meeting will be held on Friday, May 20<sup>th</sup>, in Fitchburg.

Bragan announced the Park & Recreation Commission has a vacancy.

Bragan reported no applications were received for the Ginny Thurston scholarship.

### **Use policy for upper town hall**

The board reviewed the draft policy Swanton, Wallace and Bragan worked on. The board members had various suggestions. Swanton and Wallace will revise the draft for consideration at the next meeting. Wallace asked for additional input from the Board to include in the revisions.

### **Special Acts**

On a Wallace/Sklar motion, the board voted unanimously to submit three proposed acts approved at the Annual Town Meeting.

### **Special Town Meeting**

The board decided to post a meeting for Friday, May 27<sup>th</sup> at 8am in the event the Hildreth House project bids come in higher than expected. This will allow time to call a Special Town Meeting if necessary. The possible dates for a Special Town Meeting are June 13, 14, 20 or 21.

### **Hildreth House project & Traffic Study update**

Swanton reported the site plan review has been completed by the Planning Board. Wallace said the site plan was approved with three conditions. One of the conditions is to remove two parking spaces (closest to the beehives) to widen the driveway. Swanton said the Selectmen would need to vote to take this action. He also reported the Town Center Transportation Committee is holding a public hearing on May 26<sup>th</sup>. This is a good opportunity to hear results from the draft study completed by MRPC.

On a Wallace/von Loesecke motion, the board voted unanimously to concur with condition on the Planning Board site plan approval to remove two parking spaces near beehive pillars.

### **Strategic Planning Session**

The Strategic Planning Session will be held in the Community Room at Fellowship Building. Bragan instructed the board members to email their top three agenda items to him by Wednesday, May 24<sup>th</sup>.

### **Girl Scout Gold Awards**

On a Wallace/Sklar motion, the board voted unanimously to endorse two proclamations.

### **Selectmen reports**

Ricci will distribute a draft with respect to the Town Administrator review for contract.

The meeting was adjourned at 9:00pm.

### **Documents referenced:**

License applications – Minuteman Road Club dated 4.29.2016

Lions Club – dated 4.27.2016

Fiber presentation – dated 5.12.2016

Use Policy for Upper Town Hall – dated 5.12.2016