

# **Capital Planning and Investment Committee**

## **Minutes**

**November 18, 2021**

Voting Members Present: SusanMary Redinger, Nate Finch, Jeffrey Lin

Also Present: Tim Bragan, Tim Kilihart, Chief Sicard

Meeting called to order at 8:46 am by Chair Nate Finch. Pursuant to Chapter 20 of the Acts of 2021, An Act Relative to Extending Certain COVID-19 Measures Adopted During the State of Emergency and signed into law on June 16, 2021, this meeting was conducted via remote participation.

No public commentary was provided.

Discussion of DPW Topics:

1) DPW Garage Study

- a) Discussion of jurisdiction, determination of which board/ committee was project owner, responsible for determining final scope and exercise of any add alternate items
- b) Tim Kilihart presents the project, inc
- c) Discussion of deducts, viability of reducing project scope to reduce project cost
- d) Tim Kilihart notes that the major component of deducts represents deferring main garage structure rehab, as other costs are triggered by ADA compliance. Rehab will still be required but re-requested in future years.
- e) Questions about scope of proposed work, and whether prefab choices would eliminate some design expenses.

2) John Deere Front End loader

- a) Discussion on the need for new radio to be installed in this piece of equipment.
- b) Discussion of DPW ability to maintain equipment given computerized nature. DPW believes it is most efficient to have outside vendors provide this support.
- c) Confirmed that equipment will be off the commbuys statewide contract but town is unable to turn around invoices for prompt pay discount.

3) Roads:

- a) Discussion on the amount requested, and whether an ongoing appropriation is appropriately CPIC or should be budgeted.

4) New Mower

- a) Tim Kilihart introduced a new capital request for lawn mower and bagger per Parks and Rec request. Discussion deferred due to time.

Discussion of Fire Topics

5) Fire station study

- a) Discussion of scope; determined that limited budget was due to being a continuation of conceptual planning which will continue prior work.
  - b) Discussion of site and availability of land, proposed site behind existing station / existing site + COA site. Operation plan to avoid temporary move
  - c) grant opportunities and/or the lack thereof, the future potential of such working through legislation
- 6) Fire Ponds
- a) Discussion of DPW ability to contribute to maintaining ponds, as a component of cost reduction - DPW has limited time, manpower and equipment to do such work.
- 7) SCBA
- a) Chief Sicard clarified the FY2023 request for the SCBA system, vs the request for SCBA compressor for FY2024, which was inadvertently duplicated.
  - b) New SCBA bottles compatible with existing compressor
  - c) Funding via FEMA grants has not been forthcoming, if recommended, town funds will not be expended until FEMA makes a grant determination.
  - d) Discussion of lifespan, recommended replacement schedule. Due to compatibility issues, phased replacement is not recommended. Count required for 1 per seat.

Discussion of future schedule:

- 1) Note to determine schedule adjustments to allow all members to participate.

Documents referred to:

- 1) Responses to questions submitted to DPW
- 2) Responses to questions submitted to Fire
- 3) CPIC request forms for: DPW garage study, SCBA, SCBA Air Compressor, Fire Station Study, Fire Ponds
- 4) CPIC project list

Meeting was adjourned at 10:04am.