

**Harvard Commission on Disabilities
Meeting Minutes 7/20/2022**

Zoom Meeting

Meeting ID: 823 5382 3252

Passcode: 298794

Called to Order at 3:10pm by Davida Bagatelle

Present: Davida Bagatelle, Toni Spacciapoli and Sue Tokay

Approval of June 22, 2022 Meeting Minutes

Old Business

- Preparation for ADA Transition and Self-evaluation assessment
 - Center for Living and Working will meet with Department Heads at the Department Head Meeting on August 23 to introduce the consultants and to compile a list of town officials pertinent to the project. Commission on Disability members may be able to attend once the meeting is finalized. The consultants have asked for a member to accompany them to sites.
 - Toni Spacciapoli will send an email to the consultants to determine if they feel that the Commission on Disabilities should also send a letter to Town Department Heads in preparation for site visits and evaluation and to request a copy of their letter and survey.
 - Reviewed information contained in an email from Marie Sobalvarro to the Commission addressing a number of action items.
 - Discussed that CLW may make recommendations as to which town facilities are pertinent to the project. The Commission will provide the consultants with street addresses and map/link for recreational sites. The Commission will request Julie Doucette to generate the MIAA document. Davida Bagatelle will provide the consultants with answers to Maria Solbavarro's action items in an email.
 - Reviewed "To Do" list for upcoming evaluation. Proposed adding additional columns and information to the shared document, i.e., identifying the person responsible and status of action items on the worksheet. The document will also be shared with the Center for Living and Working.
 - Toni Spacciapoli agreed to be the Commission's point-of-contact person with the Center for Living and Working during this project. Davida Bagatelle will serve as back-up.

New Business

- CoD landing page has been revised. A thank you to Julie Doucette. Minor revisions/adjustments still need to be made. Recommendation to add links that are newsworthy or resources to the public; reduce info in "white box"; and to add "Have questions regarding accessibility" link. Sue Tokay will be point-of-contact between the Commission and Town Hall for upgrading/revising the landing page.
- Davida reviewed the email to be sent to Charles Oliver welcoming as liaison to CoD. The Commission would like for the Select Board liaison to share pertinent information from the Select Board meetings that impact the Commission on Disabilities.

- Other: Davida discussed information for resources and support provided by a group at Umass Boston.

Next Meeting Date: September 21, 2022 at 4:00 PM

ADJOURNMENT- Motion to adjourn at 4:17 PM

Respectfully submitted,

Toni Spacciapoli, Commission Secretary