

Minutes of the July 17, 2017 Harvard Community Cable Access Committee Meeting
Approved at the October 18, 2017 HCCAC meeting

Committee Members Attending

Bill Johnson (Chair)
Hakan Sahin
Richard Steele
Mitch Norcross

Others Attending

Anya Zulawnik (Station Manager)
Mark Mikitarian
Nick Browse

Called to order at 7:09pm

Meeting Minutes

- The minutes of the June 20 meeting were reviewed and approved with a correction to the name of the Harvard Cultural Council.

Public Comments

- Mark Mikitarian was present to find out what he could about Old Library wiring and network infrastructure from HCCAC members, since the the HCTV studio was located there some years back. Eg., cat 5 cables, phone, wireless, etc.
- Nick Browse was present. He has volunteered to join the HCCAC, with approval by the Board of Selectmen pending. He introduced himself, his background, and motivations to join. Motion was made and approved to recommend Nick as HCCAC member to the BOS.

Discussion

- Succession discussion – The HCCAC needs a 5th member (after Rich Steele leaves and Nick Browse joins). We would like to strengthen ties between HCTV and the schools. A Parent of a middle schooler would be great, as they might have a vested interest in ties to the school.
- Physical access to Town Hall Computer / Audio-Video Room is an issue. Anya is in discussion with Town Hall about this.
- Bill handed out updated copies of: HCTV FY17 Spending vs. Budget 7/17/2017, and HCTV YTD Balance Sheet 6-20-2017. These were reviewed and discussed.
- Web Site technical issues were discussed. Mitch to resolve.

Approval of FY18 Goals

- Bill handed out an updated version of the HCTV 10-Year goals that were started in FY2016. These were reviewed. A motion was made and approved to accept the 10-year goals, with an edit to: add “seek to improve Cronin quality and ease of recording...”.

HCCAC Officer Elections

- Bill was nominated and approved as Chairman and Treasurer. Hakan was nominated and approved as Vice-Chair. Bill will also continue to handle the filing of the minutes, while the actual recording of the minutes will be shared amongst members in a monthly rotation.

Other Business

- Discussion took place regarding how to handle student interaction with studio employees when off-site field work is involved (ie., supervisory responsibility). For example, production work, outside the studio, eg., walking / filming at center of town). Some more research is needed, but the group agrees that some policy is likely needed.

Meeting adjourned at 10:00 pm