

## **Community Preservation Committee Minutes**

**Date:** August 28, 2019

**Time:** 7:30 PM

**Place:** Volunteer Room, Town Hall

**Attendees:** Didi Chadran, John Lee, Beth Williams, Doug Thornton, Jo Ward, Fran Nickerson, Pam Marston, Kristin Kelley-Munoz

Bruce Nickerson

Meeting Convened at 7:32pm

1. Public Comment Period – Bruce Nickerson advised CPC to “Be Nice to the Housing Committee”
2. Review Minutes from 7/24/2019 Meeting – Minutes were approved as written
3. Treasurer’s Report – Lori Bolasevich (Finance Director) at Town Hall is on top of things. All warrant articles approved at May’s Town Meeting have been transferred. Mid-year reports from the Grantees may now have been superseded by Lori’s reports. The Committee agreed to forego the reports this year and see how it works out with the reports from Lori. CP3 Report is due to the Coalition in September.
4. Membership Changes
  - John Mark Walker resigned from the Committee and his resignation was accepted by the Select Board
  - Michelle Catalina has agreed to join and was accepted by unanimous vote by the Committee. Didi will forward our approval on to the Select Board.
5. Scheduling Cross-Committee Discussions in 2019 – The respective liaisons will confer with their Boards and get back to Didi towards scheduling. Didi will contact Bruce Leicher (Bare Hill Pond Committee) and John Lee will contact Cindy Russo (Permanent Building Committee) to see if they wish to meet with CPC regarding upcoming projects.
6. New Grantee Notification Letters – Didi will prepare Draft letters and forward to the Committee.
7. Mid-Year Project Status Letters - The Committee agreed to forego the reports this year and see how it works out with the reports from Lori.

8. Reassignment of CPC sign project – This project was assigned to Pam Marston, with the resignation of John Mark Walker from the Committee.

9. Review of Action Items

- Didi will draft and distribute grant notification letters, for this year's article recipients, to the Committee for review
- Didi will contact Bruce Leicher to see if Bare Hill Pond Committee wishes to meet with CPC.
- John Lee will contact Cindy Russo to see if Permanent Building Committee wishes to meet with CPC.
- Pam Marston will find a vendor for CPC sign/banner for ongoing projects

10. Adjourn – Meeting was adjourned at 8:54pm

Due to the All Boards meeting scheduled for September 18, 2019, the next CPC meeting will be held on September 25, 2019.