

Community Preservation Committee

Minutes

Date: January 22, 2020

Time: 7:30 PM

Place: Town Hall

Attendees: Committee Members: Didi Chadran, John Lee, Jo Ward, Michelle Catalina, Pam Marston, Doug Thornton (8:00pm), Fran Nickerson; **Press:** Marty Green; **Town Administrator:** Tim Bragan (5 minutes)

Absent: Beth Williams, Erin McBee

Meeting Convened at 7:30pm

1. Public Comment Period – No public comments were received.
2. Reviewed minutes from January, 11, 2020 meeting. M. Catalina motioned to approve the minutes. J. Lee seconded. Minutes were approved unanimously without amendment.
3. Treasurer's Report. J. Lee said there nothing new to report.
4. Discussion on FY2021 applications and warrant articles. The committee reviewed the draft warrant articles. Harvard Town Administrator T Bragan walked into the room and D. Chadran asked him about the new rules regarding money and sunset dates. T. Bragan confirmed that the standard sunset date is three years. The group discussed whether to change the sunset date and decided to let the default sunset date of three years apply to this year's warrant articles and to remove mention of sunset dates from the warrant articles. P. Marston moved to approve the warrant articles as written and edited by committee in meeting. J. Ward seconded. The motion was approved unanimously.
5. Discussion on grant application summary "FY2021_Grant-App-Summary" sent by D. Chadran by email on January 22, 2020. D. Chadran asked for comments on the report before he gives it to the Select Board. J. Lee asked if the headings could be changed from "Proposed" to "Requested" in the "amount" column for the table listing all submitted applications and change the heading from "Proposed" to "Recommended" in the "amount" column of the table listing all the CPC recommended funding amounts. Catalina moved to approve the document "FY2021_Grant-App-Summary_amended". F. Nickerson seconded. The motion was approved unanimously.
6. The committee discussed the annual report. The annual report is due to Julie Doucet by January 27, 2020. The committee volunteered D. Chadran, B. Williams and M. Catalina to do the report and turn it in by January 27, 2020. J. Ward moved to appoint D. Chadran, M. Catalina and B. Williams to work on the annual report to meet the deadline of January 27, 2020. F. Nickerson seconded. The motion was approved unanimously.
7. CPA Project Signs. The committee discussed the creation of the signs and the design. Fernando Catalina will do a mock-up of the sign to present to the committee. The committee will discuss and then take the sign design to the Select Board for discussion.

8. The next meeting will be on Wednesday, February 26, 2020.
9. P. Marston moved to adjourn at 8:47pm. F. Nickerson seconded. The motion was approved unanimously.

Associated Documents

Warrant Articles for ATM 2020

FY2021_Grant-App-Summary_amended