

Community Preservation Committee Minutes

Date: October 28, 2020

Time: 7:30 PM

Place: Zoom Virtual Meeting

Members Present: Didi Chadran, Fran Nickerson, Doug Thornton, Michelle Catalina, John Lee, Beth Williams, Stacia Donohue, Jo Ward, Pam Marston

Guests: None

Meeting was convened at 7:31pm.

1. Roll Call, Sound Check were done. Preamble, Rules for Participation, and Reminder that meeting materials are available online and that this meeting is being recorded were read by Didi Chadran.
2. Public Comment Period – No public comments were received.
3. Review Minutes from 9/23/2020 & 10/01/2020 Meeting: September 23, 2020 minutes were approved, as written. October 1, 2020 minutes accepted, as amended.
4. Treasurer's Report: John Lee presented draft budget for FY22. He used the Community Coalition's recommendations 17.7% for matching funds. They did say there is a possibility it could go as high 25% to 30%. Figures due from Coalition sometime around November 15. John conservatively kept the number the same as last year. John got mid-year status reports regarding funded projects, from Treasurer. Bromfield Stone Wall is almost finished. Tennis Courts are completed. Fire Department has not started their project yet.

Draft Estimates for FY22 as of 10-28-20		
<u>FY22</u>		
Beginning Unreserved Fund Balance	14,670.00	
FY21 Collections	273,072.00	
TaxLiens		
Surcharge Interest	1,000.00	
FY21 Bank Interest	300.00	
FY21 State Reimbursement (Nov 2020)	48,333.74	17.7%
FY21 Town collections plus FY 21 State reimbursement	321,405.74	10% requirement (\$32,200.00)
Total	337,375.74	
<u>FY22 Requests</u>		
	Requested	Voted
CPC Expenses	2,500.00	
Town Conservation Fund	150,000.00	
Affordable Housing	32,200.00	
Town Hall Debt	48,000.00	
Preservation of Town Documents	25,000.00	
Athletic Field Planning Subcommittee, Bare Hill Pond Woods	20,000.00	
Athletic Field Planning Subcommittee, Harvard Park	30,000.00	
Park & Rec Kiosk upgrade	5,000.00	
Total FY22 Requests	312,700.00	\$0.00
FY20 UNRESERVED FUND BALANCE	24,675.74	\$337,375.74
<u>RESERVES</u>		
Open Space	0.00	
Historic Resources	0.00	
Community Housing	0.00	

5. Post-Mortem Review of STM: CPC had a quorum at Special Town Meeting. Emergency Rental Assistance Program article passed unanimously. Mortgages for Low Income Family and Rental included in Article. Didi and Michelle are now on MAHT. Michelle until June 2021. Didi until June 2022. Fran Nickerson pointed out that CPC may have a quorum of MAHT committee with herself, Didi & Michelle attending CPC meetings. Didi will investigate this possible issue.

6. Applications Received

Requesting Organization	Application/Funding Title	Requested Amount
Athletic Field Planning Subcommittee (Parks & Rec)	Bare Hill Ponds Woods Feasibility Study	\$20,000

Athletic Field Planning Subcommittee (Parks & Rec)	Harvard Park Feasibility Study	\$30,000
Conservation Committee	Community Harvest Project APR	\$150,000
Parks & Rec	Kiosk Upgrade	\$5,000
Town Hall	Preservation of Historic Documents	\$25,000
Town Hall	Town Hall Debt	\$48,000
Municipal Affordable Housing Trust		\$32,200
Community Preservation Committee	Administrative Expenses	\$2,500

7. Proposed Presentation Schedule:

November 18, 2020 – Community Harvest/Conservation Commission

December 16, 2020 – Park & Rec & Athletic Field Subcommittee

8. Other Business:

- a. Michelle has submitted sign design to Select Board via Stu Sklar presenting.

9. Meeting was adjourned at 8:25pm.