

# Community Preservation Committee

June 25, 2014

Attendees: Didi Chadran, John Lee, Joe Hutchinson, Jo Ward, Beth Williams, Leo Blair, Joe Schmidt

The meeting convened at 7:32 PM. Minutes were approved as amended with 1 abstention.

Review of 2015 Application Form: Didi will send out application form by email for review by the committee. Committee will most likely use last year's form. John Lee will work with Didi to get notices in the local papers regarding forms and submission dates.

Grantee Status Reports: Joe Schmidt inquired regarding the sunset date for funding of the wall project. He thought sunset date was 2015. Warrant and past minutes will be checked to determine how sunset date was worded regarding this project. Park and Recreation will be submitting grantee request to complete this project. Didi checked with Stuart Saginor regarding Municipal Affordable Housing Trust reporting. Insufficient data currently in file. Back data needs to be filed to complete report. Didi will contact David Hopper at the Municipal Affordable Housing Trust to work this issue. John Lee will submit progress reports regarding McCurdy track resurfacing. Beth sent request to Stuart Saginor regarding training in report submission and requirements. Have yet to receive response. Will copy Didi on all future follow-up.

CPC Surcharge Business Case: Didi contacted Tim Clark about business case for possibly raising CPC surcharge to 3%. Tim will present case in September to CPC.

Town Hall Update: Leo Blair provided update on Town Hall. Current plan (1B) is to use existing footprint of building. Current addition to building is sound with minor sill repairs needed. 70% of the siding is good and 30% will be replaced. Cupola will be redone. Windows to be replaced with historically correct windows. With lift installed in right front corner, building will be ADA compliant. Current plan will not have external elevator shaft or external HVAC system. Town Administrator will move into the current Town Hall Meeting room and second floor will be converted into 160 seat (approx.) meeting room and small conference room. Current plan does not stray from the CPC warrant article approved at Town Meeting in 2012 according to Town Counsel. Leo will work with LLB (architect), through Tim Bragan, to determine what costs qualify for CPC funding and will let us know if the qualifying costs will not meet or exceed the level currently agreed to.

CPC Officers: The following people were nominated and elected – Didi Chadran, Chair; Deb Thompson, Vice Chair; Beth Williams, Secretary; John Lee, Treasurer.

Meeting was adjourned at 8:46 PM.