

Community Preservation Committee

August 27, 2014

Attendees: Didi Chadran, John Lee, Beth Williams, Deb Thomson, Joe Schmidt, Pam Marston, Matt Coke

The meeting convened at 7:40 PM. Minutes were approved as amended.

Post FY2016 Application Form: Application Form has been posted on the Town Website for download by applicants. All applications are due to be submitted by September 26, 2014.

Press Notification regarding Call for Grant Applications for FY2016: Notification regarding application and dates due has been published in the Harvard Press and Harvard Hillside. John Lee will pick up CPC mail at Town Hall.

Town Hall Notification of New Officers: Didi submitted listing of new officers to Town Hall and CPC Coalition. Didi will notify both Town Hall and CPC Coalition regarding the addition of Pam Marston as the liaison for the Historical Commission.

Follow-up on Parks and Recreation Stone Wall Restoration: Joe Schmidt reported that approximately 32 feet of the stone wall has been done. Historical Commission has reviewed and approved. Repair of an additional 95 feet will start in mid-October after the Flea Market. Total wall is approximately 633 feet. Parks and Recreation will be submitting applications for additional funds to complete this project.

Follow-up on MAHT CPC Reporting: Didi spoke with David Hopper, MAHT Treasurer and sent him a copy of the report form. Didi will follow up. Didi will add MAHT reporting to the September Agenda.

New Business:

CP-3 Deadline Extension: All projects approved by April 2014 Town Meeting must be entered into the State database by September 30th. Didi will obtain log-in credentials from Stuart Saginor.

CP-3 Form: Joe Schmidt and John Lee will work on the CPC Spreadsheet. Didi and Deb Thomson will meet with Debbie Ricci to discuss tracking. Didi and Deb will also meet to discuss central electronic storage solution for CPC documents.

Shaker Cemetery Tree Removal Update: Pam Marston informed that Shaker Cemetery tree project has been completed. Approximately 41 trees were removed. Pine chips remaining will be removed.

Hildreth House Windows: Pam questioned who was monitoring this project regarding historical oversight of the replacement windows. She was advised to contact Connie Larrabee of the COA Board. The invitation to bid on Hildreth House replacement windows has been published. Bid deadline is September 18, 2014.

Meeting was adjourned at 8:30pm.