

**HARVARD CONSERVATION COMMISSION
MINUTES OF MEETING
AUGUST 2, 2018
APPROVED: SEPTEMBER 6, 2018**

Chairman Paul Willard called the meeting to order at 7:16pm in the Town Hall, 13 Ayer Road, under MGL Chapter 131 §40 Wetland Protection Act and Code of the Town of Harvard Chapter 119 Wetland Protection Bylaw

Members Present: Paul Willard, Wendy Sisson, Joanne Ward, Jim Burns and Mark Shaw

Others Present: Liz Allard (LUB Admin), Carla Page (Pine Hill Village, LLC) and Peter Cricones (Pine Hill Village, LLC)

Approve Minutes

Jim Burns made a motion to approve the minutes of June 7 and 21, 2018 as amended. Mark Shaw seconded the motion. The vote was unanimously in favor of the motion.

Request for Certificate of Compliance –139 Stow Road, DEP#177-294

Wendy Sisson made a motion to issue a Certificate of Compliance for 139 Stow Road, DEP#177-294. Joanne Ward seconded the motion. The vote was unanimously in favor of the motion.

Open Meeting Law Training – November 15, 2018

Notification of the Open Meeting Law (OML) training had been previously circulated to the members. Those present agreed they would like to attend; therefore the Commission meeting scheduled for that evening will either be cancelled or postponed to another date to allow for everyone to attend the OML training.

Election of Officers

After a brief discussion, Jim Burns made a motion to elect Don Ritchie as chair. Mark Shaw seconded the motion. The vote was unanimously in favor of the motion. Joanne Ward made a motion to elect Paul Willard as vice chair. Jim Burns seconded the motion. The vote was unanimously in favor of the motion.

Discuss Potential Acquisition of Land adjacent to Black Pond with Lynda Moulton

Lynda Moulton was unclear as to where the conversation from the previous meeting ended in regards to the potential of the Commission purchasing a portion of her land for conservation purposes. Members want know how much the Town is willing to forgive in deferred taxes on the back four acres of land before having further conversations with Ms. Moulton.

Determination of Applicability Hearing – Julia Junkala, 99 Depot Road, Harvard#0718-02.

Opened at 7:37pm

Request to Amend and Extend Pine Hill Village Order of Conditions, Stow Road, DEP#177-586

The Department of Environmental Protection advised the Order of Conditions be extended just a few months to allow the applicant time to provide the Commission with a final plan. Once the final plan is available for review the Commission can determine if the changes are substantial enough to require the filing of a new Notice of Intent.

Wendy Sisson made a motion to extend the Order of Conditions for Pine Hill Village LLC, DEP#177-586 to September 6, 2018. Jim Burns seconded the motion. The motion was unanimously in favor of the motion.

Update from Community Preservation Committee Meeting

Wendy Sisson attended the recent Community Preservation Committee (CPC) meeting along with representatives from the Harvard Conservation Trust. The CPC has approximately \$260,000 for fiscal year 2019. Ms. Sisson recommends the Commission request \$200,000 for fiscal year 2019 as part of replenishing the conservation fund to allow for the Commission to operate. Ms. Sisson agreed to update the application as appropriate.

Wendy Sisson made a motion to request \$200,000 from the Community Preservation Committee for fiscal year 2019. Jim Burns seconded the motion. The vote was unanimously in favor of the motion.

Requested Information Regarding Harvard CPA Projects

Joanne Ward agreed to complete the spreadsheet as requested by the Community Preservation Coalition. Liz Allard will provide her with the spreadsheet.

Master Plan Recommendations Update

The Commission agreed an erosion control bylaw should be part of the Protective (Zoning) Bylaw. Jim Burns agreed to discuss the matter further with Stacia Donahue, the Planning Board liaison to the Commission for the Master Plan.

Potential Turf Field along Pond Road

The Department of Environmental Protection has determined that the installation of a turf field is within the Zone 1 radius of a public water supply, which is not an allowable use; therefore another location is being sought by the proponents. The Commission wants the proponents to know that the upper field on the Ryan land may be suitable, but the lower field may be too close to the wetlands. The playing field on Anne Lees Road should be taken out of consideration as it is adjacent to an incredible wetland area. The fields along Gebo Lane would be a better location. The inner area of the track at the McCurdy Track maybe not be ideal due to the proximity to Bowers Brook and its boarding vegetated wetland.

Discuss Smith Land Acquisition, Littleton County Road (Map 14 Parcel 56), with Ashley Davies of Sudbury Valley Trustees

As discussed at the previous meeting Sudbury Valley Trustees (SVT) are willing to take on the management of the Smith land, but have requested a one time gift of \$5000 to establish an endowment to do so. The Commission is assisting SVT by providing access to Black Pond and if there was not access there would be no need to manage the area. In addition, the Commission currently does not have the funds for the endowment.

Executive Session

This item was unnecessary this evening

The following items appeared on the agenda under “Pending Business” and nothing new report at this time unless otherwise noted:

- Preservation of open space along Willard
- Discuss Potential Gift of Land – Brown Road
- Deer Management Update- Bob Douglas has offered to chair this committee; bow hunting has been approved in Andover where he is the Conservation Agent. Rethinking the size of the committee; reduce to five members and eliminate the Board of Health as a member; looking to get started in September
- Potential Open Space – Woodside Road, Map 30 Parcel 14
- Update from the State Service Forester – Cruft Lane
- Chapter 147 Wetland Protection Bylaw Regulations
- Open Space Committee

Adjournment

Jim Burns made a motion to adjourn the meeting at 9:37pm. Joanne Ward seconded the motion. The vote was unanimously in favor of the motion.

Respectfully submitted, Liz Allard Land Use Administrator/Conservation Agent

Harvard Conservation Commission
Request for Determination of Applicability Hearing
Julia Junkala, 99 Ayer Road, Harvard#0718-02
August 2, 2018

The public hearing was opened at 7:37pm by Chairman Paul Willard under MGL Chapter 131 §40 Wetland Protection Act and Code of the Town of Harvard Chapter 119 Wetland Protection Bylaw in the Town Hall, 13 Ayer Road, Harvard

Members Present: Paul Willard, Wendy Sisson, Joanne Ward, Jim Burns and Mark Shaw

Others Present: Liz Allard (LUB Admin) and Julia Junkala

This hearing is for a Request for Determination on behalf of Julia Junkala for the replacement of an existing patio that will be larger in size, and will require a retaining wall within the 100' wetland buffer zone at 99 Ayer Road, Harvard.

Julia Junkala was present to discuss the replacement of an existing patio with a larger stamped concrete patio in the same location. The area is a disturbed lawn area. A site walk was conducted this week with members of the Commission. There is a substantial row of woody vegetation between the existing lawn area and the pond on the property.

Jim Burns made a motion to close the hearing and issue a Negative#3 Determination of Applicability with the condition of a erosion control barrier be installed out from the corner of the house to ensure protection of the pond during installation and the inspection of the barrier by the Conservation Agent prior to activity. Mark Shaw seconded the motion. The vote was unanimously in favor of the motion.

Respectfully submitted,

Liz Allard
Land Use Administrator/
Conservation Agent

EXHIBITS & OTHER DOCUMENTS

Conservation Commission Agenda, dated August 2, 2018

Approve Minutes

- DRAFT HARVARD CONSERVATION COMMISSION MINUTES OF MEETING, JUNE 7, 2018, prepared by Liz Allard
- DRAFT HARVARD CONSERVATION COMMISSION MINUTES OF MEETING, JUNE 21, 2018, prepared by Liz Allard