

**HARVARD CONSERVATION COMMISSION
MINUTES OF MEETING
AUGUST 21, 2014
APPROVED: SEPTEMBER 18, 2014**

Vice Chair Don Ritchie meeting to order at 7:05pm in the Town Hall Meeting Room

Members Present: Don Ritchie, Jim Breslauer, Jaye Waldron and Jim Saalfield (Associate Member)

Others Present: Liz Allard (LUB Admin), Peter Dorward (HCT), Molly Cutler (HCT), Margaret Nessler (HCT) and Douglas Deschenes (CHOICE)

Without a quorum of the Commission the members were unable to take any votes this evening, other than the continuance of the public hearings and adjournment.

Review Purchase & Sale Agreement re: 121 Old Littleton Road

Members of the Harvard Conservation Trust (HCT) were present to discuss the time line of the purchase of the Lawton Land at 121 Old Littleton Road. The HCT needs a signed Purchase & Sales (P&S) from the Commission in order to receive funding. The P&S has been reviewed by Town Counsel and other than a few details, the documents look in good form to him. The members of the Commission feel there should be no issues with having a finalized document for their signatures at the September 4th meeting. The Commission will be receiving a 3.81 acre lot that will allow for continued access from the parcel at the rear of the property.

Discuss Camp Site & Dock on the Clapp Land

Comments received prior to the meeting suggested there be no date included in the letter to be posted at the site. The letter will be posted at the site by Jim Breslauer tomorrow.

Master Plan Steering Committee (MPSC) Update

Jaye Waldron stated the contract with the consultant for the Master Plan has been extended with a deadline of February 15, 2015. It was Ms. Waldron's understanding that once working papers were received from the consultant they would be further reviewed by those boards and committees that they pertain to; however Ms. Waldron has been told by the MPSC that they are concerned that if the boards and committees review the working papers it might delay the process too much.

Request for Determination of Applicability Hearing – Harvard Conservation Commission, Hoch Land, Still River Road, (Map 29 Parcel 2). Opened at 7:35pm

Don Ritchie made a motion to continue the hearing to September 4, 2014 at 7:40pm. Jim Breslauer seconded the motion. The vote was unanimously in favor of the motion.

Notice of Intent Hearing – Chelmsford Housing Opportunities for Intergenerational and Community Endeavors, 105 Stow Road, Harvard#0814-02. Opened at 7:45pm

Don Ritchie made a motion to continue the hearing to September 4, 2014 at 7:50pm. Jim Breslauer seconded the motion. The vote was unanimously in favor of the motion.

Adjournment

Don Ritchie made a motion to adjourn the meeting at 7:48pm. Jaye Waldron seconded the motion. The vote was unanimously in favor of the motion.

Respectfully submitted,

Liz Allard
Land Use Administrator/ Conservation Agent