

Elderly and Disabled Tax Aid Committee
Minutes meeting November 24, 2014
Town Hall meeting room

Meeting called to order: 10:05am

Present: Laura Andrews, Ann Taylor, Debbie Thompson, Dale Welch, Tammy Collier

Motion to approve minutes from June 2, and June 19, 2014 – Approved

Discussion on calendar for the 2016 fiscal year.

Reviewed guidelines for Assessor programs available for seniors (purple sheet) and found discrepancies on some documents stating “Elderly and Disabled Taxation Aid”. Vote to change all documents relating to this program from “Taxation” to “Tax”. Approved

Vote to keep copies of donation checks for current fiscal year only. Approved. The previous years’ copies are kept with the Treasurer’s records.

Treasurer report:

Beginning balance in account \$17,142.06

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| Receipts | 2,205.38 |
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| Warrants | 16,330.00 |
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| Balance 11/12/2014 | \$ 3,017.44 |
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Action items:

Dale: Work with Julie D. to update website with term “Tax Aid”.

Laura: Change excise bill insert to update wording and dates.

Tammy: Choose appropriate color for new inserts. (excise updates to Tammy by 1/10/15)

Debbie: Look at, review, and update application for new fiscal year.

Next meeting January 8, 2015, 10:00am.

Adjourn 10:55am

Respectfully submitted, Deborah Thompson