

Town of Harvard Energy Advisory Committee

BRIAN SMITH – CHAIR
ERIC BROADBENT – VICE CHAIR
DAVID FAY
PAUL GREEN
FORREST HODGKINS
CHRIS ROY

ASSOCIATE MEMBERS:
STUDENT MEMBER:
LIAISONS:

ELLEN SACHS-LEICHER
OPEN
KARA MINAR, SELECT BOARD
JOHN RUARK, SCHOOL COMMITTEE
SUSANMARY REDINGER, CAPITAL PLANNING
CHARLES OLIVER, FINANCE COMMITTEE

Meeting Minutes 9/12/18

Attendees: B. Smith, D. Fay, P. Green, F. Hodgkins, J. Ruark

Location: Town Hall 8 PM

	Meeting Discussion/Status
Admin	The minutes of 7/18/18 were voted on and approved 3-0, as amended. David Fay abstained.
Energy Policy	<ol style="list-style-type: none"> 1. Action –Typical Examples from other towns: Emissions, Renewable %, Netzero, Applicability (e.g., Town Buildings or Total Community). The plan for Town approval of a policy and action plan at a Town Meeting (Fall 2018 or Spring 2019) is to be reviewed. An action plan is needed now to make significant reductions within a long period of time (~30 years). The education and action plan will be the most significant part of the effort. Paul – leader, David support. No subcommittee at this time until reviewed with BOS. Project Charter completed. 2. Brian determine if there is any process required to form a subcommittee on Policy. – being reviewed by Kara M. - Open 3. Resilience (Municipal Vulnerability Preparedness program assessment and planning) - Harvard was awarded \$15k year FY19 and \$20k FY20. A committee is to be established and a consultant selected. The following motion was proposed by Eric Broadbent, seconded and voted 5-0 in favor: <i>“Having voted previously to form a subcommittee for the purpose of executing our MVP program contract with the state of Massachusetts, I move that HEAC approve for membership on the Municipal Vulnerability Preparedness Steering Committee (MVPSC):</i> <i>Eric Broadbent - Harvard Energy Advisory Committee</i> <i>Kara McGuire Minar - Select Board</i> <i>Justin Brown - Planning Board</i> <i>Sharon McCarthy - Board of Health</i> <i>Kerri Green - Agricultural Advisory Committee”</i>
Town Energy Project Updates	<ol style="list-style-type: none"> 1. 2017 Green Community Grant Projects: –Deadline May 31, 2019. 2. SiteSage License extension. David recommended that the license extension be only done for Bromfield and not the Library or HES. We will want it for the new HES but it is too early. HEAC needs to propose a re-scope to Jane Pfister at DOER. 3. BAS Programming – David to arrange with Jon Snyder and BCM. 4. Bromfield Weatherization – Work substantially completed. Final completion and inspection. 5. Hallway/Exterior Lighting – Guardian installed the 4 replacement fixtures; the tablets need to be commissioned. – Reviewed with Guardian and a different fixture is on order. – Jon Snyder to update. - pending 6. Bromfield Classroom and Auditorium Lighting –Work completed except for punch list (SPED color bulb replacement, impact resistant gym light question) and final walk through. 7. GC Admin – evaluate resource to help manage projects and reporting – School / Planner / Shared Energy Mgr. – both within and outside Town Government. – Brian/Eric to meet with Tim Bragan and Staff. – <ol style="list-style-type: none"> a. Final Report - Tim identified one Town employee that is interested. Brian to request the final report be started in Sep. b. Annual Report - MRPC Karen Chapman received grant approval to

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	<p>help Harvard with the Annual Report activities. They requested approval to see the MEI data. David noted that the weather normalization data was updated but the reports are not correct; review with David prior to using MEI data. MRPC will not be used to prepare final project report.</p> <p>8. GC Projects – Propose for 2019 Applications</p> <ul style="list-style-type: none"> a. Fire Station –Tim Kilhart plans to have a MassSave audit performed on the Main and Still River stations. – Pending b. Old Library – Insulation – Attic and Roof c. Lighting – Old Library, Library, Bromfield School
Misc Projects	<p>1. Community Choice Aggregation (CCA) Plan for BOS – Leader- Chris – Eric. Actions:</p> <ul style="list-style-type: none"> a. Approved at Town Meeting 10/24/16. Remaining Actions: <ul style="list-style-type: none"> i. Step 5 – DPU review and approve plan (submitted 7/31/18) - 6 months ii. Step 6 – Broker develop customized plan with HEAC. iii. Step 7 – SB approved customized plan. b. Contract between Town and Colonial Power Group broker was signed week of 6/5/18. c. Survey – Eric will plan the details and timing. <p>2. HeatSmart – Program is complete. Total projects 44 (32 air source; 12 ground source). Eric and Ellen to provide debrief comments to CEC.</p>
	Meeting adjourned 9:30 pm.
Future Meetings	<p>2018 – 9/26, 10/10, 10/24, 11/14, 11/28, 12/12</p> <p>HEAC Meeting Location/Time: Volunteer Government Room, Town Hall 8 pm.</p>