

Town of Harvard Energy Advisory Committee

BRIAN SMITH – CHAIR
DAVID FAY
PAUL GREEN
FORREST HODGKINS

ASSOCIATE MEMBERS:
STUDENT MEMBER:
LIAISONS:

ELLEN SACHS-LEICHER
OPEN
KARA MINAR, SELECT BOARD
JOHN RUARK, SCHOOL COMMITTEE
SUSANMARY REDINGER, CAPITAL PLANNING
CHARLES OLIVER, FINANCE COMMITTEE

Meeting Minutes 11/13/19

Attendees: B. Smith, D. Fay, P. Green, F. Hodgkins, E. Sachs-Leicher, Peter Kelly-Joseph (guest), J. Ruark

Location: Town Hall Volunteer Government Room 8 PM

	Meeting Discussion/Status
Admin	1. The minutes of 10/9 were approved 4-0.
Schools	<ol style="list-style-type: none"> HES Project – After the Jan 23 HES Energy Design meeting, Brian suggested that HEAC ensure an Energy/HVAC Design FAQ with the most common questions or concerns be identified and answered by the Architect/Design team. Pending HES Existing Solar Panels –Jon Snyder identified that he would consider moving the system to the Auditorium roof. Any decision to put on the Bromfield roof has to be coordinated with replacement of several roof sections that are 20 years old. – Need a site that is feasible to accept the panels. - Pending Demand Response – Jon Snyder is leveraging the DOE Shines project at Bromfield to participate in the NGRID Connected Solutions program. The wireless bridge upgrades were completed to support additional circuit monitoring. Charging Station – Nate Finch to make a proposal for where to locate and how the charging is paid and communicate with NGRID for funding the project. He will also plan to communicate with stakeholders to determine the need and support for a specific location. – Nate to provide update at next meeting. School Committee update – Brian presented the annual Energy Committee status report on October 29. The gas usage at Bromfield was up higher for FY19 than expected even due to the cold winter. Jon Snyder has completed actuator replacements and rooftop units have been repaired at the end of the winter. Jon is also completing a boiler control project which should reduce usage this coming winter.
Town Energy Project Updates	<ol style="list-style-type: none"> GC Projects – 2019 Competitive Grants – awarded 9/3/19. Brian participated in a DOER/NGRID/EMC call to meet grant requirement 10/10. <ol style="list-style-type: none"> Lighting – Main Library – Pre-Construction meeting between EMC and Pete Jackson held 10/17/19. Work to start 11/18 and complete 12/20. Lighting – Bromfield – Pre-Construction meeting between EMC and Jon Snyder held 10/17/19. Work to start 11/18 and complete 12/20. Building Operator Training for Jon Snyder – awarded. Linda Dwight has been notified that this should be scheduled for Jon to attend. Engage MRPC for Green Community and Annual report services for the next DOER grant period – Annual Report due 12/3. MEI Energy Data – David reported that the cost data for the schools is being corrected. Annual Town Building Energy Review – David proposed to engage the Building Managers to meet with HEAC and review the usage and identify opportunities. HEAC agreed and David will define the schedule and whether there needs to be a day meeting for some building managers.
Misc Projects	<ol style="list-style-type: none"> Community Choice Aggregation (CCA) Plan Actions: <ol style="list-style-type: none"> Residents will see the change on their Dec bill for Nov usage.

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Subcommittees/ Initiatives	<ol style="list-style-type: none">1. Municipal Vulnerability Preparedness Subcommittee - The primary areas of concern are forest, infrastructure and water quality. This will feed into a climate action plan. There needs to be a committee established to work with Chris Ryan to implement the next phase. – Peter will be the HEAC liaison to the next MVP committee which will include hiring a consultant to create a Climate Action Plan2. Environment/Sustainability –Process to record environmental considerations for any major projects. Ellen is soliciting feedback from other town committees and boards. Ellen reported to School Committee on Oct 29. CPIC agreed to incorporate into the evaluation process and decide in January whether to make it part of the application for next year. Ellen to report at the 12/3/19 Select Board meeting.3. Energy Policy – Paul is leading an effort to build the subcommittee – pending. Note that MRPC has funds to support this effort. Paul to set up a meeting. A motion was made, seconded and approved 4-0 to appoint Suzanne Daines to the Policy Subcommittee.
	Meeting adjourned 9:33 pm
Future Meetings	2019-20 – Dec 11, Jan 8, Feb 12 HEAC Meeting Location/Time: Volunteer Government Room, Town Hall 8 pm.