

Town of Harvard Energy Advisory Committee

BRIAN SMITH – CHAIR
 ERIC BROADBENT – VICE CHAIR
 JIM ELKIND
 DAVID FAY
 STEVE MATSON

ASSOCIATE MEMBERS:
 STUDENT MEMBER:
 LIAISONS:

MATT COKE
 FORREST HODGKINS
 SOFIA CATALINA
 STU SKLAR, BOARD OF SELECTMEN
 BOB SULLEBARGER, SCHOOL COMMITTEE
 KEITH CHEVERALLS, CAPITAL PLANNING
 ALAN FRAZER, FINANCE COMMITTEE

Meeting Minutes 1/8/14

Attendees: B. Smith, D. Fay, S. Matson, S. Catalina, B. Sullebarger

Location: Old Library 8 PM

	Meeting Discussion/Status
Minutes	The minutes of the previous meeting were not provided for discussion or approval. Brian noted that Bill Codner resigned from HEAC effective 12/30/14.
Strategic and Capital Planning	<ol style="list-style-type: none"> 1. FY15 CPIC requests: Bromfield and Hildreth Weatherization Brian attended the Dec 19 CPIC meeting to review the projects and respond to questions. CPIC requested a summary of Town energy usage to determine the impact of previous projects. CPIC requested that the HES Weatherization project not impact any potential K-Wing mold situation. CPIC requested that the Bromfield Weatherization scope not conflict with the Science lab project. Bob S provided the Science Lab project description and noted that any work between the two projects would have to be coordinated.
Town Energy Project Updates	<ol style="list-style-type: none"> 1. Energy Manager DOER Grant – application due in Feb.– H <ol style="list-style-type: none"> a. Steve has reached out to neighboring towns regarding a joint effort to commit to an energy manager as a shared resource. He contacted Bolton, Shirley, Ayer, Boxborough, Lancaster, Stow, Littleton. Shirley, Boxborough and Lancaster expressed interest. b. Steve proposed an arrangement to Stu Sklar to see what support there would be. Stu has indicated that the political timing is not good due to the proposal for a Town Facility manager that has high priority. This is despite the position being funded by DOER for the first year. 2. Water Savings – The water saving equipment is received. David and Steve will install for the non-school buildings and then prepare Sofia and Mark Force for installation at Bromfield and HES.
Schools	<ol style="list-style-type: none"> 1. Sofia provided the Schools Energy Survey for discussion. Comments were provided. Sofia will send out a test of the survey to HEAC. Sofia will obtain approval from the principals and target to send the survey out in January. 2. Science Lab Project – Bob S discussed this project and it was noted that there is a \$750k HVAC budget. HEAC has not reviewed this project, but questioned the scope based on the significant funding needed. 3.
Other Items	<ol style="list-style-type: none"> 1. PPA Subgroup – Solar Net Metering Credit Agreement – No update.