



**Town of Harvard**  
**Finance Committee**  
Minutes for Mar 03, 2021

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**The Finance Committee Regular Meeting was held virtually in accordance with the Governor's Executive Order Suspending Certain Provisions of the Open Meeting Law, G.L.c.30A. S.20.**

**Present:** Don Ludwig (chair), Jennifer Finch, Mark Buell, Mike Derse, Richard Fellows, John Seeley, Eric Ward, Charles Oliver, Ethan Pride

**Absent:** None

**Others:** Marie Sobalvarro - Assistant Town Administrator/HR Director, John Osborn - Harvard Press

Don Ludwig (chair) called the meeting to order at 7:00pm.

**Minutes for approval:** Minutes from Feb 03, 10, 17, and 24 2021

Ludwig - aye, Finch - aye, Buell - Aye, Oliver - aye, Fellows - (absent at time of vote), Seeley - aye, Ward - aye (6:0)

**Public Commentary:** None

**Town Administrator's report and meeting business:**

The committee discussed the feedback from the select board, including providing priorities for potential additions should the current budget surplus remain.

Assistant Town Administrator provided a report on current budgetary updates.

The committee discussed preparation of the FinCom Warrant Booklet for town meeting and assignments for authoring of each section.

Fincom Address - Don

Budget Highlights - Fellows

Community Comparison - Charles

Schools - Jennifer

Spotlight - Eric

Town Meeting Vocabulary - Jennifer and Mark

The Committee discussed new assignments for committee liaisons.

**Future agenda items:** Preparation of the warrant book for town meeting.

**Adjournment:** The meeting adjourned at 8:15pm.

**Supporting documents (0 Total):**

**Upcoming meetings:**

March 17, 2021 - 7pm - Zoom link will be available on the agenda when posted.

Respectfully submitted,  
Eric Ward