



**Town of Harvard
Finance Committee
Minutes for July 14, 2021**

The Finance Committee Regular Meeting was held virtually in accordance with the Governor's Executive Order Suspending Certain Provisions of the Open Meeting Law, G.L.c.30A. S.20.

Present: Jennifer Finch(chair), Mike Derse, Richard Fellows, Don Ludwig, Carolynn Luescher, Charles Oliver, Ethan Pride, Eric Ward

Others: Tim Bragan (Town Administrator), Marie Sobalvarro (Assistant Town Administrator/HR Director),

Minutes for approval: Minutes from May 15, 2021

Accepted without objection

Public Commentary: None

Town Administrator's report and meeting business:

Virtual meetings extended to April 2022. Reviewed and approved prior meeting minutes. Marie Sobalvarro and Jared Mullane reviewed the Staff Report, Jared covered the financial section.

Request for a reserve fund transfer of \$65,233.80 for an overage for Snow and Ice removal.

Approved (7 Ayes: Derse, Fellows, Finch, Ludwig, Oliver, Pride, Ward)

Request year end transfers of funds presented by Jared Mullane and Marie Sobalvarro.

Transfer \$53,239 from Communication and Police Department available balance to other departments.

Transfer From:		6/30/2021 Balance Available
	Communications	20,200.00
	Police Officer Wages	33,039.00
	TOTAL	53,239.00

Transfer to:		6/30/2021 Balance Shortage
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	Selectboard – Wages	1,148.00
	Technology	5,278.00
	Legal	774.00
	Land Use Salary	123.00
	Fire – Salary	11,246.00
	Fire – Expenses	249.00
	Building Inspections	10,958.00
	Gas Inspections	3,099.00
	Plumbing Inspection	4,223.00
	Wire Inspection	10,322.00
	Street Lighting	1,087.00
	Parks & Recreation Expenses	4,732.00
	Total	53,239.00

Approved (7 Ayes: Derse, Fellows, Finch, Ludwig, Oliver, Pride, Ward)

Future agenda items: Meeting with the School Committee to review their sources of funding and budget.

Adjournment: The meeting adjourned at 8:00 pm.

Supporting documents (2 Total):

FY21 Reserve Fund Analysis.pdf

FY21 Year End Transfers.pdf

Upcoming meetings: August 18, 2021 - 7pm - Zoom link will be available on the agenda when posted.

Respectfully submitted,
Carolynn Luescher