

FINCOM
Meeting Minutes – January 13, 2016

Members Present: Don, Steve, Laura, Bruce, John, Heidi
Not Present: Rudy, Alice
Others: Tim Bragan and Moe Dancause
Location: Upstairs, Old Library

Don called the meeting to order at 7:01 PM.

Minutes: The Minutes of the January 9 meeting were unanimously approved with two corrections.

FY17 Budget Reviews: We invited Moe Dancause, the new Chairman of the Historical Commission, to meet with us and discuss their FY17 budget request. The first budget submitted totaled \$5,030 and the revised budget that responded to our questions was reduced to \$3,230. The major changes causing their reduced request are one scanner instead of two, and the cost of Office 365, previously estimated at \$1,000, but now \$100. Tim let Moe know that office space for assets (like the scanner) and files will be available in the Volunteer Government Office on the second floor of the Town Hall. Moe informed us that the Historical Commission website is currently down—it was developed and owned by the outgoing Chair. Moe will review this budget with his committee at their next meeting on February 3 and get their input/consensus on how much they need and get us that revised budget promptly.

Tim provided answers to our 11 questions on the Board of Selectmen budget that addressed our concerns. He then went into detail on the Technology budget and let us know that this budget will likely increase as they finalize all their needs in the next two weeks.

The only other departments we need to meet with will be Park and Rec on January 20 and Schools, scheduled for Saturday, January 23 at 8:30AM.

Town Administrator Report: None.

Finance Director Report: In Lorraine's absence, Tim distributed the Draft FY17 Recap dated January 11 that shows a \$49,516 surplus given all current revenue and expense assumptions.

Liaison Reports: Steve shared copies of the latest School FY16 Budget to Actual report that shows a \$45,139 surplus to date. Their committee is developing answers to our questions and intend to send them to us by the end of this week for our review prior to meeting with them on January 23.

Other Business: Laura suggested the Spotlight focus on Police, updating the town on the experience to date with the regional dispatch system. We still need content and responsibility for the State of the Town section.

Next Meeting: Our next meeting will be Wednesday, January 20 at 7PM at the Old Library.

The meeting was adjourned at 9:22PM.

Respectfully submitted,

John W. Seeley, Secretary