

FINCOM  
Meeting Minutes - February 15, 2014

Members Present: Alan, Don, Laura, Bruce, Rudy, Alice

Not Present: Bob, Heidi, Steve

Others: Tim, Lorraine

Location: Town Hall Meeting Room

Alice opened the meeting at 9:08 AM

Minutes approved as amended:

- 1/25            4-0
- 1/29            3-0-1
- 2/1             4-0
- 2/8             4-0

No Public Commentary

Laura stepped out at 9:25

Don seated at 9:25

Laura returned 9:40 and regained seat

Article voting on recommendations:

#19	Yes	4-0	HES Roadway paving
#20	Defer	4-0	K-Wing Assessment
#21	Yes	4-0	TBS Bath Fans
#22	Yes	4-0	TBS Generator
#23	Yes	3-1	HCTV Air Conditioning
#24	Yes	4-0	Concrete at TBA
#25	Yes	4-0	DPW Front-End Loader
#26	Yes	4-0	DPW Dump Truck
#27	Yes	4-0	Park & Rec Beach Parking

Assignment of writing of FINCOM recommendation decisions language.

Request to have Connie Larrabee give clarification of pending Hildreth warrants:

- Using Town Building Funds for Lighting fix
- Pending Warrants:
  - Parking using estimate from DPW or from private contractor?
    - \$6k from DPW
    - \$12K from outside contractor
    - Site plan review needed for any parking work
      - \$2K estimate for site plan work
  - \$158K for Final Design/Development on Hildreth renovation project
- Fincom recommends submitting warrant for parking using \$12K contractor estimate plus site plan work

- Warrant s to be reviewed by CPIC at Tuesday meeting 2/18
- Selectman to discuss at Tuesday meeting 2/18

Tim to distribute final draft of warrant language on Monday/Tuesday for Wednesday meeting review.

Comments on early book drafts submitted to be sent to author's as soon as possible.

Suggestion to eliminate schools section from ATM booklet since there is a separate Schools booklet done and mailed. All agreed this made sense.

Question raised to Lorraine as to whether we would have the Management Letter and or audit report before ATM? Per Lorraine, yes in early March.

Town Administrator Report:

Calculator assumptions review  
Handout "Financial Projections"

No Finance Director Report  
No Liaison reports  
No Other

Next meeting agenda items:

- Book write up review plus warrant recommendation write-up review

Adjourned at 11:05 AM

Next Meeting 2/19 Town Hall 7:00 PM