

HARVARD HISTORICAL COMMISSION

13 AYER ROAD • HARVARD, MASSACHUSETTS 01451



The Harvard Historical Commission is chartered "...to preserve and protect the historic assets of Harvard, its buildings, structures, places, sites, and surrounding settings of historical or architectural significance."

Following are the minutes for the regular meeting of the Harvard Historical Commission at the Hildreth House, 15 Elm Street, on August 5, 2015 at 7PM.

TOPICS:

TIME

CALL TO ORDER

7:00

ATTENDANCE Joe Theriault, Moe Dancause, Rick Veltri, Wendy Eldredge. RV sat as a voting Commissioner to maintain quorum. Sherry Graham and Pam Marston are absent. Other attendees: Administrator Tim Bragan.

REVIEW/APPROVE MINUTES OF LAST MEETING (July 1 meeting) The minutes were approved unanimously as submitted.

PUBLIC COMMENTARY: None

7:05

CHAIR'S TIME "NEW FISCAL YEAR"; JT presented the goals of the Commission for the new fiscal year 2016, available on Commissioners' Page.

Correspondence: None

REVIEW NEW APPLICATIONS: None scheduled

PUBLIC HEARING: None scheduled

7:45

ON-GOING BUSINESS :

1) Status of Active Historic District Projects

- a) 99 South Shaker Road South Shaker Family Shop #1, Warner (RV): **Not started**
- b) 25 Fairbank Street, K.M. Bigelow House, Clarke (), : **Not started**
- c) 2 Littleton Road, Whitney House, Nigzus/Triantaris (PM): **In Work**
- d) Town Hall, THCC (JT): **In Work**; Tim Bragan reported on the status of the Town Hall construction. HHC received samples of the clapboard for the Town Hall. Planning for installation of tower. HHC offered to help with publicity and event. Commission inspected the sample and determined that the profile is accurate and the reveal is correct.
- e) 5 Oak Hill Road, Atherton – A. R. Willard House, Beatty (): **In Work**
- f) Powder House, HHC (MD): **In Work**. Action to MD to contact R. Adam to construct wooden floor.
- g) Hildreth House, THCC (): **Assign liaison**

2) Status of Action Items (See Action Item List)

- a) Schedule our annual review of the Harvard Historic District Design Guidelines: September Review
- b) Preservation Award: Nomination and Selection Process; create subcommittee

REPORTS FROM COMMITTEES AND LIAISONS:

- 1) Administration Working Group (WG): Will finalize request for budget at September meeting.
- 2) Communications WG: No report.
- 3) Community Preservation Cmte Liaison (PM) : Will finalize list of CPC projects at September meeting.
- 4) Cemetery Comm Liaison (MD): Shaker Celebration, July 26 attended by 66 people. Action to MD to contact DPW regarding cutting grass around burial markers and around stonewall.
- 5) Education & Training WG (WE): - Planning is ongoing. WE to report at September meeting.
- 6) Historic Districts WG - No report.
- 7) Historic Properties WG
 - a) -Local Register of Historic Places Program (JT): No report.
 - b) -Historic House Marker Program (PM): All marker requests have been fulfilled. 11 Fairbank is coming up.
- 8) Master Plan Steering Cmte Liaison (JT): No report.
- 9) Membership Cmte (MD): Need nominations for two Commissioner vacancies, one Alternate.

NEW BUSINESS:

- 1) Update on Town Hall CPC funding. JT reported that Finance Director said that the warrant article language for \$1M CPC funding of Town Hall was processed especially for ATM. Thus no need for HHC to audit expenses as planned.
- 2) BOS briefing on FY2016 operations. JT reported that the HHC will brief the BOS in September on current status and plans.
- 3) Planning for CPC projects: JT noted that we must finalize our list of CPC projects in August. One such project could be repair 12 Shaker Markers. Please review list on Commissioners' Page and submit recommendations.

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- 4) Planning for a budget: Preparation of budget by Officers, HHC Review in September
- 5) Approve Revised Application for Certificate. HHC voted unanimously to approve the Revised Application for Certificate.

PUBLIC COMMENTARY: None

9:50

EXECUTIVE SESSION (NOT SCHEDULED)

SET DATE FOR NEXT MEETING: October 7, 2015; ADJOURNMENT

9:00

Respectfully submitted,

Joseph R. Theriault
Recorder