

# HARVARD HISTORICAL COMMISSION

13 AYER ROAD • HARVARD, MASSACHUSETTS 01451



*The Harvard Historical Commission is chartered "...to preserve and protect the historic assets of Harvard, its buildings, structures, places, sites, and surrounding settings of historical or architectural significance."*

Following are the minutes for the regular meeting of the Harvard Historical Commission at the Hildreth House, 15 Elm Street, on July 1, 2015 at 7PM.

## TOPICS:

TIME

### CALL TO ORDER

7:07

**ATTENDANCE** Joe Theriault, Pam Marston, Sherry Graham, Wendy Eldredge

**REVIEW/APPROVE MINUTES OF LAST MEETING** (June 3 meeting) The minutes were approved as changed.

### PUBLIC COMMENTARY

7:05

### CHAIR'S TIME "NEW FISCAL YEAR";

Joe led a discussion on the philosophy of HHC. The commissioners discussed the goals of the commission as well. The plan will be to work with the residents of the historic districts to keep them apprised of events and happenings. Sally and Sherry will be working on getting the properties surveyed and photographed. Commissioners will then assess the significance of each historically and architecturally. Also important is forecasting the maintenance of municipal buildings. HHC must keep track of historic properties in order to prevent deterioration. HHC is responsible for specific historic areas, structures, buildings, objects, sites and burial grounds.

**Correspondence:** Mr. Silverstein on Green Hill Road came across a document that gave Shakers the right to run their pipes for water until "no water flows and no grass grows" i.e. "forever."

Jack Guswa will report to us on any THCC issues.

**REVIEW NEW APPLICATIONS:** None scheduled

**PUBLIC HEARING:** None scheduled

7:45

### ON-GOING BUSINESS :

- Status of Active Historic District Projects
  - 99 South Shaker Road South Shaker Family Shop #1, Warner (RV): **Not started**
  - 25 Fairbank Street, K.M. Bigelow House, Clarke ( ), : **Not started**
  - 2 Littleton Road, Whitney House, Nigzus/Triantaris (PM): **In Work**
  - Shaker Cemetery Gate, HHC (MD): **Complete**
  - Town Hall, THCC ( JT): **In Work**; Correspondence from Jack Guswa
  - Bromfield Stone Wall, P&RC ( JT): **Complete**; Pam reported that the CPC would be asked for more funds over the next two years to complete the rest of the wall. P&RC is under new leadership so their projects may change.
  - 5 Oak Hill Road, Atherton – A. R. Willard House, Beatty ( ) : **Not started**
  - Powder House, HHC (MD): **In Work**
  - Hildreth House, THCC ( ) : **Assign liaison**
- Status of Action Items (See Action Item List)
- Schedule our annual review of the Harvard Historic District Design Guidelines: September Review
- Preservation Award: Nomination and Selection Process; create subcommittee

### REPORTS FROM COMMITTEES AND LIAISONS:

- Administration Working Group (WG): Sharing Historical Commission electronic files. Status
- Communications WG: There is a blog posting on the Shaker Cemetery Gate project; there is a new page on 'Our Benefactors'
- Community Preservation Cmte Liaison (PM) : Will reconvene in September.
- Cemetery Comm Liaison (MD): Cemetery restoration
- Education & Training WG (WE): - Planning is ongoing. Wendy will forward her outline to Joe
- Historic Districts WG - Report on developing Historic Properties layer on HarvardGIS (JT)
- Historic Properties WG
  - Local Register of Historic Places Program (JT): Status
  - Historic House Marker Program (PM): All marker requests have been fulfilled. 11 Fairbank is coming up.
- Master Plan Steering Cmte Liaison (JT) : Status A new company has been hired with a focus on Devens only.
- Membership Cmte (MD): Need nominations for two Commissioner vacancies, one Alternate.

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## NEW BUSINESS:

- **HHC logo;** see blog posting on 'Our Brand', just created.
- **Shaker Celebration July 26.** There will be a celebration ceremony to dedicate the new gate at the burial ground. Boy Scout Pat Pesa, along with Joe, as mentor, crafted the gate as an Eagle Scout project for Pat. The BoS, HCC, Robyn Campbell, musicians, district residents and interested persons are all invited to attend the ceremony. Refreshments will be served after the ceremony.
- **Planning for CPC projects:** Submit to CPC in August
- **Planning for a budget:** The preparation of a budget will be done by the officers and the HHC will review it in September. The plan tentatively calls for \$3600 to be in our budget (\$1500 for software, \$1200 to create a new layer in GIS) Joe will run the budget by the commissioners in Sept.
- **Capital Maintenance Planning for Historic Municipal Properties**

**PUBLIC COMMENTARY**

**9:50**

**EXECUTIVE SESSION (NOT SCHEDULED)**

**SET DATE FOR NEXT MEETING: August 5, 2015; ADJOURNMENT**

**9:00**

Respectfully submitted,

Pamela Marston  
Secretary