

**Harvard Public Library Trustees Meeting**  
**Monday, November 2, 2015**  
**Minutes**

**Present:** Gail Coolidge, Chris Frechette, Pete Jackson, Charles Redinger, Marty Green.

Library Director: Mary Wilson

**Absent:** Davida Bagatelle, Stacie Cassatt Green

Minutes for the October meeting were approved as amended.

Director's report:

- A teen short-story writing contest is set for Nov. 16, sponsored by the Friends of the Harvard Public Library.
- Police Chief Ed Denmark presented a safety training program for the library staff on Oct. 30. Fire Chief Rick Sicard was scheduled to attend as well, but he did not. The police chief reviewed exits, possible hiding places, and lockable doors within the library. Chris Frechette pointed out that drills are also essential for safety.
- Security cameras should be added to the lobby and exterior of the building.

Budget:

- Mary has prepared the budget and will turn it in to Town Hall by the deadline tomorrow.
- We discussed applying state aid funds in our account to repair the leaking valve in the mechanical room and the ceiling tiles, as well as the security cameras mentioned above.

The next meeting will be Monday, December 7. Meeting adjourned approximately 8:30 pm.