



TRUSTEES OF THE HARVARD PUBLIC LIBRARY
MINUTES FOR MONDAY, FEBRUARY 1, 2021

ATTENDEES:

Trustees: Davida Bagatelle, Cary Browse, Gail Coolidge, Marty Green, Stacie Cassat Green, Jen Manell

Director: Mary Wilson

CALL TO ORDER: 7:02 p.m. Meeting held via Zoom, recording is available on Harvard Cable TV.

REVIEW OF JANUARY MINUTES: JANUARY 4, 2021 minutes approved.

DIRECTOR'S REPORT

Abby Kingsbury was on the front page of the Harvard Press last week doing a virtual storytelling session.

State level update:

- On Thursday state MAR certifications will be announced.

Town Level update:

- Budget questions were answered and submitted to the Select Board on time.
- Joe Pulido from town conducted a Cyber Security webinar today for Town Departments

Library activities

- Library has been short staffed recently.
- There was a 3 day closure for deep cleaning in January.
- 8,223 curbside and e-books circulated in January.
- The Social Justice Statement is now on the Library website.
- New reading challenge has begun. Organized by Lisa Gagnon and Jill Hayes. It encourages participants to read books in 12 different (and fun) categories. Zoom chats are planned for book discussions.

- Megan Balbresky has recorded two videos on curbside pickup, and plans 3 more on other topics.
- Lynda.com is now LinkedIn Learning, offering free courses accessed by your library card.
- Our magazine subscriptions previously provided by RB Digital are now on the Overdrive platform.

COMMITTEE REPORTS:

Building and Grounds

- Mark Saydah will do garden maintenance again this year. There is no price change.
- Mark is also planning to re-do the gravel pathway; Gail will review path accessibility with Mark.

Communications

- Jen is designing a new set of pages for the website that will make donating and volunteering more straightforward.
- She will meet with Chris Frechette from Friends of the HPL to discuss updates to their page.
- Chris has agreed to set up a PayPal account for the Friends.

OLD BUSINESS

- AV Project: Update from Director
 - Mary received the CCS proposal in December. She and Lisa met with Nick Browse in January to get his feedback on the proposal.
 - Must decide if we will simply fix and update or integrate needs of other groups such as Friends of the Arts, Warner Free Lecture? Do we want to enable town cable? Livestreaming?
 - Mary notes that the Friends may not be able to sponsor events or museum passes this year because there was no book sale.
 - ** Davida will write a short summary of what the Cable Committee does.
 - **Marty will call Lisa Foley, chair of WFL, to ask what their future AV needs are.
 - **Stacie will call Chris Frechette to find out about AV needs for the Friends. She will also ask who is best to talk to about Friends of the Arts.
 - ** We will invite Nick, Chris, and someone from Friends of the Arts to speak for 15 minutes each at our next meeting.

- Adding Teens to board: update
 - Jill Hayes loves the idea of having two teens from the Teen Advisory Board act as liaison/advisors to the Board of Trustees. She has several people in mind from grades 10-12; This would make an excellent senior project or community service.
 - ** Jen and Davida will craft a letter inviting 2 interested teens selected by Jill.
 - Goal: Names will be presented at the next meeting.

- Davida share local digitization research
 - Her son, Graham, uses Collective Access for his library digitization project.
 - **Davida will connect Graham with Mary when Mary is ready.

- Discuss technology trends in libraries
 - Many thanks to Lisa for the list of technologies and the resource guide.
 - Discussed the feasibility of some of the technologies at HPL.
 - Staff is in favor of self-checkout ability.

NEW BUSINESS

Trustees liability insurance

- Marty has not yet received renewal information.

**** Denotes Action Item.**

NEXT MEETING: Monday, March 1, 2021 at 7pm.

LOCATION: Online via Zoom as per COVID-19 guidelines.

MEETING ADJOURNED: 8:04 p.m.

Documents referenced:

Library Technology Trends, summary by Lisa Gagnon.