

Town of Harvard Affordable Housing Trust
Minutes
Meeting July 7, 2014

In attendance: Evelyn Neuburger, Greg Schmidt, Bruce Nickerson, David Hopper

The Chair called the meeting to order at 7:37 pm

Election of officers for the year beginning July 1, 2014:

Nickerson moved to elect the following:

Greg Schmidt – Chair

Barbara Brady – Vice Chair

David Hopper – Treasurer

Evelyn Neuburger – Secretary

Schmidt seconded. Motion passed unanimously.

Approval of minutes of June 23, 2014 meeting

Nickerson moved to accept the minutes of the June 24, 2014 meeting. Hopper seconded. The motion passed.

Treasurers report: Hopper presented the report showing the usual in mortgage payments and utility bills for the Littleton Road property. He is still working on resolving the tax abatement issue. Nickerson signed the check over to the town. Nickerson will check his records to see if he can pin down the date on which he signed the check and will stop in and Town Hall to see if he can aid in the resolution of the abatement. Nickerson moved to be given permission to talk to Town personnel. Neuburger seconded. The motion passed.

Hopper moved on to the issue of payment for Susan Buck. The issue is contractor vs town employee. Susan is employed by Coyote Technologies and carries liability insurance. She will get proof of insurance to Schmidt to take to Town Hall.

LaPierre status: Blair was to reach out to LaPierre concerning her status as a trustee in the future. No update was available. Nickerson moved that Schmidt make contact with LaPierre to see if she wishes to continue as a trustee, stating a respond by date. If no response is received Schmidt can then ask the Board of Selectman to remove LaPierre from the Trust. Neuburger seconded. Motion passed.

RFP Status: To date there has been one response. One issue is the structure of filling out the contact forms for realtors etc. Schmidt will begin making phone calls and getting direct contact information. Another issue may be that the timing of the requests is off. Summer may be a slow time. If so, the overall time line of the project may need to be adjusted. A walk through is scheduled for July 22. Participants need to register ahead of time and Schmidt will get a list of names to Ross & Associates. A key is needed and Nickerson will turn his key over to Schmidt. It was agreed that all trustees should have a key.

New Business: Hopper is still looking for lawn care for the Littleton Road property. He has contacted Bare Hill Landscaping and will report back.

Next meeting: August 11, at 7:30 pm

Nickerson moved to adjourn. Hopper seconded. Meeting adjourned at 8:07 pm

Hopper moved to reconvene at 8:10 pm. Nickerson seconded. Motion passed and the meeting reconvened.

Hopper then moved to authorize that the chairperson be allowed to spend up to \$100 on public notices for the RFP.

Nickerson seconded and the motion passed.

David Hopper moved to adjourn

Schmidt seconded. The meeting adjourned at 8:12 pm