

Meeting June 1, 2015  
Bromfield Cafeteria

Members present: Steve Victorson, Steve Gordon, Wyona Lynch-McWhite, Doug Thornton

Elizabeth not in attendance.

Meeting called to order 7:39

Steve V. motioned to approve the minutes. Doug seconded vote - 4:0

## **Field Updates**

Event requests - NVP rest stop 8-130. Karen and John Takacs brought the proposal. Board voted to approve 4 - 0. Doug motioned to approve. Steve G. second. Doug will send an approval letter.

Senior Project/Harvard Park - Doug met with the seniors at the track shed. The project is ambitious, but it is progressing.

Summer field use - Wyona discussed porta-potties and the use of the current company. Doug gave field updates regarding usage of various teams.

Steve G. queried Doug about payments and when they will be made.

Discussed new rates that will go into place at the end of the Summer.

Discussed half day rates - 4 hours versus partial rates starting at 1 hour.

Wyona will discuss with Doug the removal of porta-potties.

Doug discussed picnic tables and an individual willing to make the tables if we supply the materials. Discussed how to pay for the material invoices.

Steve G. discussed with Doug remaining available funds.

Wyona - Money will be used to purchase picnic tables, new striper for lining the fields, grass seed and paint.

Will ask Steve Reynolds to start the electrical box project prior to the end of this fiscal year.

## **Budget Updates**

Pending action for year end

Steve G. updated beach revenues from boat stickers.

Will push certification payments to 2015 budget.

Steve G. requested that new expenses over 500.00 be brought to the board.

Wyona asked that Allie keep to the original lists.

Steve G. reminded Steve V. and Allie to have a system in place for payroll signing.

Steve G. asked that boat checker be reminded that all boats must be washed prior to entering the lake.

Wyona discussed boat cash payments be accounted for properly. Give Linda Mara a deposit slip to better track the cash that included the registration number from each boat. Use a triplicate form.

Lorraine wanted the beach staff to be clear that parking stickers should be paid with check or purchased from town hall.

Steve G. suggested that we look to hire additional boat checkers. Both Steve and Allie agree that this would be a good idea.

## **Beach operations**

**Boat lottery draw updates** - Wyona asked if Steve was clear on how the payments were made, being that some people paid due to a glitch in the system and did not win a place in the lottery and were due a small refund.

Wyona noted that if the web registration system may not always be updated with current payments.

Discussed boat stickers and individual's confusion over payments and receipt of stickers.

Steve G. asked what happened to the two picnic tables.

Once the beach is open all stickers will be brought to the beach.

Wyona will create a triplicate log for the boat checkers.

Town will post for boat checker job.

## **Fishing tournaments/trailer parking issues**

**Dock project update** - Pam Erdos attended to answer any questions regarding the town dock project and to also ask questions regarding the project. Bob O'Shea explained the project to Pam. Pam asked for clarification as to what was happening on the crew side of the dock.

Steve G. asked Steve V. to ask Bill Johnson for the brand of composite wood that he used for the handicap walkway

**Memorial bench placement** - Ellen Sachsleischer. Can the bench be put on the end near the picnic tables, towards the docs. Wyona asked for approval with a caveat, if it cannot be placed in the proposed spot, near the water that Ellen should return with a new proposal. Re-vote to place the memorial bench across from the blue equipment shed. Motion to approve Steve G., second by Doug. vote 4-0.

Beach Staffing and season readiness

During Elizabeth's maternity leave, we need someone to take her place on CPC.  
Need volunteers to take a section to rewrite/update the open space and recreation document.

New Business

Bob O'Shea - after July 1 need to rent scuba gear to put in the anchors. 65.00

Meeting adjourned: 9:55 PM