

## FINAL MINUTES

Harvard Parks and Recreation Commission

Meeting Date: December 14, 2015 7:30PM

Member's present: Wyona Lynch-McWhite, Steve Gordon, Steve Victorson, Doug Thorton

Meeting was called to order at 7:37 PM

Minutes from the 11/2 meeting were approved with one correction. Motion: Doug, Second, Steve G Approved 3-0

Steve Victorson joined the meeting late.

The members went over past minutes to confirm the dates of approval. 10/19 minutes were distributed for review. Approved with one correction. Motion: Steve V, Second Doug T 4-0. 10/5 minutes were approved. Motion Doug, Second Steve G 4-0. All past minutes up to the time of Elizabeth's leave of absence will be sent to the Town Clerk.

Request for town emails: Steve V. has made multiple requests for town emails. Motion to ask for formal consideration from the Board of Selectman for town emails. Steve V/Doug Approved 4-0

Field Updates: The Tree Warden has offered to donate (or facilitate the donation) of a 30' tree for the common. The tree would need to be acclimated over a few years and then the larger tree could come down. The field liaison successfully assisted with the tree lighting. The chair agreed to talk to our BOS liaison about these options for the tree. Waiting on invoices from Powell's to between P&R and HAA. After discussion, there was agreement that all Powell's bill are for the track project and all Diamond invoices are HAA. The treasurer has spoken to Jim Lee to verify the track invoices and to get the correct account number for the warrant There is a LaCross request for Ann Lee. Rich Nota and DPW will paint the goals over the winter. Requested a formal spending plan for consideration on the budget. The Chair confirmed with the Field Liaison that the weeds had been cleared from the tennis court. The nets will need to be replaced in the Spring.

Ski Club: Bus company invoice is in. Field Liaison will get it to Treasurer tonight or take it to Lorraine this week to make sure it gets paid. Treasurer requested the emails with the bus estimates, liaison will forward those. Liaison needs the names and check numbers of registrants to update the registration records.

Beach Updates: DPW has any canoes that were left on the racks. The new racks need to be moved out of the way. The treasurer will speak with Marie S. about the posting for the Beach Director position. The chair shared that the new BOS/BHRA agreement has been signed by all parties. Discussed swing set at beach – is to late

for budget approval? Is this funded by the monies removed from our revolving accounts?

Budget Update:

Funds removed from revolving were \$51,000. Swing set is under that amount Current fund balance is \$4,000 for Water Director, \$12,300 for Beach Expenses, negative -\$11,000 in revolving and \$29,781 for commons. Discussed warrant deadlines or holiday weeks and submission to finance committee. The website fee has been renewed

New Business:

Someone stole the ropes holding the pier/dock. The Harbor Master has replaced them. The dock replacement project is complete. Discussed the mooring field, a new estimate was brought to discuss replacement with chain vs. rope. The proposal was tabled in October pending this information. Motion to approve new field with the chain - \$1784 Steve G/Doug 4-0. Work will be done this Winter. Bob, Wyona and Doug will meet at beach on the 18<sup>th</sup> at 3:00 to move the racks.

Confirmed 2016 meeting dates through May. Monday Holidays will impact January and February dates.

Meeting adjourned 9:29pm