

Parks and Recreation
Town Hall
May 6, 2019

Present: Douglas Thornton, Bob O'Shea, Michelle Lauria, Steve Victorson, Joe Reynolds

Approval April 1, 2019 Minutes

Meeting opened: 734 PM

Bob motioned to approve the minutes from 4/1. Michelle seconded. Passed 4-0.

Ken Harrod Memorial Bike Race -

Jenn Schonberg, Dave Mingori Attended and discussed the race details. Will add a coffee truck to the mix. Bob brought up parking for the coffee truck and other associated vehicles. Stay off the common if wet. This event was already approved. Confirmed location of the porta-potty. Bob will add a banner at the top of the Parks and Rec. website that will link interested parties to the event website.

Budget Updates -

Review current year budget

Michelle no updates, just getting everything started. Will be ready for the next meeting. Discussed beach director purchase rules. Should we lower the 500.00 limit as most charges are under 500.00? Or should we have a total purchase limit? Given that most charges are under 500.00 Allie will be asked to send an update after every 3k in expenditures. Bob will manage these charges/expenditures. Michelle will provide Bob with the muni updates. 7512.00 left in the account.

Discussed new revolving fund structure that was approved at the town meeting. This new procedure started at the time of the vote. Michelle will get the account in order.

Bob and Joe discussed the Civic Rec. software that is part of the new town software package. The cost is 3k per year, 2k setup. Funds will come out of the fields account and the beach account. Discussed the scheduling and the payment for services aspects of this program. Will trial the program and look to get it going by the next fiscal year.

Jurisdiction and Red Tape

Lots of questions and confusion. Who is actually in charge? Where does the money go? Joe talked about field repairs. Not comfortable spending town money on fields without control. How to keep the fields under control? Fields are lined and Joe is not informed. The word jurisdiction is the problem. Bob will work with Michelle on this issue. For example, the school and the town work to fix Anne Lees, but do not discuss with parks and rec. Bob and Michelle will put together an article for the Fall town meeting. Doug discussed how he worked with the Sunday AM adult leagues. Steve review all field signage.

Program Updates -

Fields and commons

Small common renovation including sidewalk project impact

One way road and loss of parking spots - 3 spots lost in the lot and 6 in front of the church.
Difficult firetruck access.
Dumping of cars on to Mass avenue.
Bob proposes to give the state 6 feet in front of our patio.
This would not hurt the functioning of the patio.
Should we as a board make an offer to give them this space? Doug asked to see a drawing. Michelle wants to see the wording?
Will wait to see the drawings before taking a vote on whether to give up the 6 feet with the caveat that someone else pays for the asphalt.

Athletic Advisor meeting update - Doug

Old Mill Road possibilities - According to Dan (citizen attendee) the latest revival of this issue is not going to happen.

Discussed the concept of our purchasing land.

CPC Grant for tennis court upgrade - Dan, does this have priority over our other issues? We should also get a grant in for the fields.

Could Charlie Waite be expanded? - Possible solution, add to the sub-committee.

Field issues - How to control use? For example, moving the net every week.
Discussed other issues.

Beach operations

Stickers sent
Swim sessions posted
Bob will ask Allie to get the swim sessions into the paper
Approved for the kiosk.
Discussed how to house the kiosk.
Steve brought up sand concerns around the play structure.

Public Communication

Ken Hoggins asked for the Anne Lees update and the boards understanding.

Citizen suggests that we assert our jurisdiction.

John from the paper asked, who will sign off on readiness of the field?

Doug thinks it is Tim Kilhart.

Should we take on the over site and sign off on the project?

We voted not to be involved with the project.

Has the committee contacted outside experts to walk the fields and give advice, such as emergency repairs.

Bob - Take current suppliers and vendors that we know and have them come do an assessment of what can be done now and what can be done once school is out. Doug suggests McCurdy track is the first place to put maintenance money in now and possibly Waite second

Joe will get someone out to McCurdy track.

Event requests and New Business

Annual appointments - All vacancies and positions up for re-appointment will be advertised on town website.

Bob proposed that he leave the board and continue doing what he is doing but that we get another person on the committee to help with the fields.

3rd Annual Environmental Forum for Town Boards, Committees and Residents -
Thursday, May 30, 2019 7 PM

Adjourned 1036PM