

# Harvard Parks & Recreation

## Meeting Minutes

May 1, 2023

Attending; Bob O'Shea, Marisa Steele, Matt Benway, Mark Morin, John Osborne

Start 7:30 pm

Preamble and sound check

Steele motioned to accept minutes of 3/20/23 & 4/3/23, Benway 2<sup>nd</sup>, approved 3 – 0

PUBLIC COMMENT: None

### COMMISSION UPDATES:

- O'Shea noted that the top three choices that were approved by TA declined the position. TA started looking for new candidates. The person that looks interested cannot start until the end of August. O'Shea was asked to fill in as interim beach director until August O'Shea agreed and is only staying until new director position is filled in August.
- O'Shea contacted state ethics board and had to file a conflict-of-interest form 20D.
- Steele and Benway expressed concerns that the chair position has too many responsibilities for a volunteer position. A full-time director is necessary, volunteers should not be responsible to run the business side of P & R
- Steele wants to stay as field Liaison.
- SB looking to fill two commissioner spots that will be vacant 6/30/23.
- Looking for CPC liaison, and scribe position
- Steele to submit bill for O'Shea's consulting work done so far to get beach ready for the season.
- MyRec continues to be updated from CivivRec by Steele.
- MyRec is up and running

### BEACH

- Lifeguards are being hired and graduating seniors may start early. Staffing looks good
- O'Shea checked with landscapers to quote out maintenance for beach.
- O'Shea would like to add sand to sections of the beach.
- Deadline to pay from lottery is May 1<sup>st</sup>. Some slots are still available.
- CPC project for moorings is done, dock and mooring positions are now numbered
- Benway asked how P & R enforces boat ramp usage from out of town folks, not sure how to police it preseason. Sticker checkers do not start until school is out.

## FIELDS

- CPIC approved \$25K for field restorations
- Steele would like to add more seed to lower depot
- Footings for batting cages at Ann Lee's need to be realigned. 3 Season's agreed to repair after the season is over.
- Benway commented of the dog mess left on the fields. O'Shea suggested a video cam and signage to warn users of the fields.
- O'Shea noted that all teams need to sign up on MyRec so fees can be collected.
- O'Shea to send out official letters to Parker and AAU league as to the use of the fields in Harvard.
- Benway agreed to write up a policy for field use and review with Steele.
- Steele needs upper depot irrigation marked out before aeration can start.
- Steele purchased four player benches for upper depot fields
- HYBSA demolished shed at Ryan without having town electrician disconnect fuse box.
- New shed coming May 10<sup>th</sup>, electrician will need to return to reinstall box.
- HYBSA to pick up cost to stabilize panel after demo, schools to help with new panel install and P & R to pick up the balance.
- Waiting to hear back from irrigation company about faulty heads.
- DPW complained that any irrigation upgrades need to go through their department.
- System is too old and does not have adequate pressure to run multiple zones.
- Steele to talk to Ben at DPW about the system and will talk to irrigation company about costs for upgrades.
- O'Shea to order locks for snack shack.
- Steele talked to Liz Allard about putting up wetland markers at Ryan land.
- Steele to put up signs on lower depot and trails behind track
- Morin to talk to yoga instructor about use of town land for classes.

## TRACK, TENNIS, TRAILS

- \$50K approved for playground upgrades
- Emails need to be sent out to DPW to remind them fields need to be mowed

Benway motioned to adjourn, Steele 2<sup>nd</sup>, approved 4 - 0

