

Parks and Recreation  
Meeting Minutes  
April 17th 2019

Call to order 7:35 PM

**Commissioners Present:** Doug Thornton, Joe Reynolds, Bob O'Shea

**Audience:** none

**Minutes Approval** – 4/1/19 minutes not approved – minutes not available

**Program Updates**

Fields and Commons

Jurisdiction of general store parking lot

- 1) Can we fight the decision to make the lot one way, Joe says No
- 2) Bob suggested paving the remainder of the space to regain 8 to 9 lost parking spaces
- 3) Bob to meet with Scott May 1<sup>st</sup>
- 4) Bob – can town employees give direction to the board
- 5) Joe – stuff should not be hidden
- 6) ACTION ITEM: to go before the Select Board

Small Common renovation update

- 1) Bob Hazel is getting quotes on raw materials
- 2) Lions approved project last Tuesday
- 3) Bob went to Select Board to ask for more money – they were receptive
- 4) Stu to talk to DPW about excavating lot

Field Issues

- 1) Clubs good / school bad about keeping off closed fields
- 2) Ann Lees
  - a. Discussed Larry Finnegan's email from the fall
  - b. Bob: did we have oversight
- 3) Bob and Joe researched CivicPlus software – now owned by Virtual Town Hall
  - a. Financial side needs to be worked out - \$250 / club?

Beach Operations

Article 24 - Licenses and Permits

- 1) We, Parks and Rec, are not doing tax enforcement

NOI application request status

- 1) An excerpt from an email to the commission for reference: Notice of Intent (NOI) under the State Wetland Protection Act, WPA Form 1 Notice of Intent, and Chapter 147 ConCom Wetland Protection Bylaw

Rules. Under Article IV of Chapter 147 you will find the details of filing an NOI with ConCom.

- 2) Bob: We have been told we need NOI for sand as it raises the elevation of the beach
- 3) Joe asked for a list, below is the before and after of a list Bob provided and we reviewed

UniPay has a \$95 point-of-sale device

## **New Business and Events**

Discussed events

Record 17 - Imagination Destination – library field 4/27

Record 19 – Girl Scouts on library field 5/31

Next Meeting: 5/6 @730 PM Town Hall

Adjourned – 9:02PM (Bob motioned, Joe seconded, vote was **3-0**)

## **ATTACHMENT AS DISCUSSED ABOVE**

Before and after NOI item list:

Before:

1. Addition of washed sand
2. Annual Bonfire
3. Trimming of weeds under canoe/kayak racks, mowing the lawn by the docks
4. Trimming of bushes along shore between beach and docks
5. Boat wash station (required by state law)
6. Dock connection & anchoring (permitted by Harbormaster under Mass General Law, Chapter 91, Section 10A)
7. Mooring and swimming area rope installation/repair (permitted by Harbormaster under Mass General Law, Chapter 91, Section 10A)
8. General rearrangement of picnic tables, racks, BHRA racks, signs, etc.
9. Storage of rafts, docks, BHRA equipment next to beach house at end of season
10. Hundreds of people on the beach for events like the Triathlon, regattas, etc.
11. Installation of memorial benches
12. Potential future sale of packaged ice cream
13. Use of porta-potties before/after the beach is open for BHRA
14. Septic tank repair
15. Gasoline refill of boats at dock or ramp by citizens
16. BHRA gasoline storage in approved cabinets
17. Town movie night event

18. Installation of welcome sign behind the beach house and over by the play ground  
(boy Scott eagle project I'm working on)
19. Painting the beach house
20. Sailboats and mornings
21. Swim and boating lessons
22. Clearing out the trench
23. Additional mulch in the parking lot
24. Remaining of lines in the parking lot
25. Life guard stands on the shoreline
26. Outside shower/foot wash station
27. Power wash the beach house
28. Paint inside, electrical work inside, maintenance inside

After:

1. Replacement of sand at the beach using Washed Sand.
2. Annual Bonfire
3. Trimming of weeds under canoe/kayak racks, mowing the lawn by the docks
4. Trimming of bushes along shore between beach and docks
5. Boat wash station (required by state law)
6. Dock connection & anchoring (permitted by Harbormaster under Mass General Law, Chapter 91, Section 10A)
7. Mooring and swimming area rope installation/repair (permitted by Harbormaster under Mass General Law, Chapter 91, Section 10A)
8. General rearrangement & storage of picnic tables, rafts, racks, BHRA racks, portable signs, etc.
9. Sheds to store beach equipment and toys
10. Parked cars, trucks and trailers
11. Installation of memorial benches or sign posts
12. Septic tank cleaning/repair (not including tank or field work)
13. Use of porta-potties before/after the beach is open (Part of Select board's lease with BHRA)
14. BHRA gasoline storage in approved cabinets (Part of Selectboard's lease with BHRA)
15. PowerWash/Painting the beach house, 4th of July float
16. Sweeping or painting the parking lot (DPW)
17. Cleaning out the catch basins
18. Adding mulch to the parking lot islands
19. Trash cans with weekly pickup