

Parks and Recreation
July 15, 2019
Town Hall

Call to order 7:33

Present: Doug Thornton, Micelle Lauria, Steve Victorson, Joseph Reynolds

July 1, 2019 - Doug will determine whether or not there was a quorum.

Steve motioned to accept the June 17 minutes with the discussed amendments. Michelle seconded, passed 3 - 0.

Program Updates

Beach Operations

Incident report/review of policies and procedures.

Allie Present - Two incidents on Thursday July 10th.

First incident -

Young boy swam into the dock and hit his head. Emergency response was activated and first aid was done to stop the bleeding. Doctor followup: Minor concussion.

Second incident - Lifeguard saw a patron in the water and then did not see the patron. The beach and bathrooms were checked and the individual was not found so the EMS system was activated. Guards began search and rescue operations in the swimming area. Ambulance and fireboat arrived and begin searching outside the swimming area. Additional guards came from home for a total of 11 guards. Then the District 8, fire department dive team arrived and took over the search. Non-lifeguard staff continued to look on the beach for the individual. Dive team suspended operations at 5. The guards did well and responded professionally as trained. Allie keeping an eye on the two guards who were in the stands. Discussed guard response and details of guarding policy. Discussed what could have been differently. Will have guards practice scanning policy. Should see everyone every 9 seconds. Bob commented - Put out a notice asking if anyone knew the swimmer on Next Door Harvard. Bob got a response that an individual who was leaving the beach saw a man walking up pond road who fit the swimmers description. The fire chief was very impressed by the beach guards response as well as school officials who came over to see if everyone was okay. The regional dive team is familiar with our pond and knows our boat through previous practice session.

Bob O'Shea - Harbor Master suggestion - We used to mow weeds, suggests that we should again start cutting the weeds. The piece of equipment is called 'the green machine' and is sitting down at DPW. It needs to be repaired. We can also excavate in the beach when the water is dropped.

Grounds maintenance - Discussed the need for more trash pickup and taking care of weeds.

Eagle Scout Project - Zack Shipman: Troop 1, Harvard. Free standing Sign Board at the town beach. Discussed location.

Joe motioned that we approve the Eagle Scout project to place a sign down at the pond, location to be determined and finalized based on Allie's approval. Parks and rec. will contribute 500.00 to the project. Seconded by Michelle. Passed 4-0.

Fields and Commons

Dan Daly(citizen) questioned mowing Anne Lee's field.
Field cannot be mowed until issues are dissolved with the contractor.
Bob - Anne Lee field needs a jurisdiction confirmation. Con Com owns this land.
Doug responded that we have been able to take care of this field in the past.
Dan Daly(citizen) - gave an update on the placement of the dugouts.

Sub-Committee

Joe provided a sub-committee report.
Abigail Besse appointed to the board.
Keith Bilafer HAA rep.
Shirley Cronin - Appointed as the school rep
Joe will talk to Tim regarding mowing schedules and will include Doug
Dan asked whether or not we have ever seen DPW's maintenance plans that are part of the DPW operating budget.
Bob - such plans have never been submitted to this board.
Dan Daly brought up the open space commission

Software update

Purchased civic rec. software.
Joe, Doug and Bob worked with the project manager.
First project - Create the calendar part of the software.
Doug and Bob will deliver the general ledger codes by August 9th to the software company manager

Summertime youth group field usage

Processing requests per plan.

Memorial Bench Policy

Discussed walking the area and coming up with a plan as to whether or not we allow benches and if so what kind and in which location. Public interest comment - Perhaps no benches should be allowed on Parks and Rec. land.

Other Projects

Request to place a geo-caching box behind McCurdy track.
Bob - Small common discussion - It was recommend that we wait until the Spring so that the parking lot and sidewalk are completed. This would also give time to get the right kind of drainage in place. Perhaps the state could include the drainage needs as part of their plan for the parking lot and sidewalk.

Public communication - Ken Hoggins - What spending and maintenance has been done on McCurdy and other fields? Joe - Nothing has happened. No response from the contractors

Budget updates

Budget review

Beach - Negative 258.68

Commons - Negative 72.92.

Bob asked that Michelle verify these numbers.

Discussed remaining grant money.

Allie will forward to Michelle electrician invoice that is properly written.

Bob provided a summary of all uni-pay transactions for the past year. Only missing BHRA and Bridges payments.

Event Requests and New Business

1. Nashoba Valley Pedalers -
2. Planning Board update -
3. Rural life preservation bylaw
4. Steve will take over for Bob for the remainder of the summer as Beach

Motion to adjourn - Joe. Second Michelle. 4-0.

Meeting adjourned: 10:17PM

Next Meeting: August 5th