

Parks and Recreation
Meeting Minutes
September 7, 2021

Call to Order: 7:30pm

Members Present: Bob O'Shea, Keith Bilafer, Marisa Steele, Mark Morin

Audience: Kara Minar, Staci Donahue, Abby Besse, Kevin Mitrano, Hannah Taylor, Linda Dwight, Deborah Skousan, Susan Mary Redinger, Dan Daly

(0:07) August 23rd Minutes to approve (01:30) – Motioned by Morin; Seconded by Steele. Minutes approved 4 – 0

Communications: (03:20)

- Sub-committee Chair(s) – Dan Daly - Updating the field usage information for this fall. OSC has requested that we obtain an agreement with SB and Conservation Committee for a land swap. And that we make a formal written request to OSC and ask them to fulfill their charge. -- Keith to draft the letter.
- Liaison Communication
 - Kara Minar (Select Board) - Discussion on reimbursement for spent funds on outsourced landscaping. Town Administration has reported to Select Board that there is no money from the unhired employee to use for this reimbursement. Select Board is looking into this.
 - Abby Besse (School Committee) - Looking to hire custodian that would do some grounds maintenance.
 - Stacie Donahue (Planning Board) – Trying to determine the status of the CRWG question on the CPC form. It has been moved on the form. Still working on the bike path approval with Devens.
- General Public (27:24) – No Comments

Review/Respond to OML complaint - Kara to help determine if we can go into executive session by getting Town Counsel to advise us. We believe the OML complaint is based on some confusion based on what Bob presented to the Select Board as a citizen during the Select Board meeting and what was discussed during our Executive Session. Decided to ask for an extension

(35:50) Motion to have the Executive session remain confidential – Moved by Bilafer, Seconded by Morin. Approved 4 – 0.

Parks & Rec will meet on September 13, 2021, to discuss OML complaint.

Fall CPC Applications - Won't be done at Fall STM. So, deadline is now October 21st.

For the idea of a Bromfield Park, the School doesn't own the property, the Select Board does, so the Select Board would have to submit the CPC application for it and Parks & Rec would then have to vote to support that.

Town Meeting Warrant Articles - Commons jurisdiction - Handing over to the Select Board.

Bob and Keith presented options for a Field Maintenance Warrant Article. A straw man was taken, and the results are below. Michelle called Keith prior to the meeting and gave her thoughts.

Mark - Option 3

Marisa - Option 4

Michelle - Option 2

Keith - Option 2

Bob - Option 4

Cons for Option 2 - Dependent on DPW employees and their ability to hire and pay a competitive wage.

Keith to write up a CPC request for a new field complex. Bob to send Keith an example.

Need to provide 3 goals/priorities for the All Boards meeting.

- Field Maintenance
- Capital Outlays
- Our new Director of Recreation and Education

Keith to contact Paul Green to let him know the need to contact Parks & Rec to reserve Bromfield Field in the future for the Flea Market. For this year, reserve the field on their behalf.

2:07:09: Motion to Approve Bilafer, Seconded Morin ; Approved 4 – 0

Next Meeting: Monday, September 13, 2021