Parks and Recreation

June 4th 2018

Town Hall

Call to order 4:09 PM

**Present**: Doug Thornton, Steve Victorson, Joe Reynolds, Wyona Lynch McWhite

**Harbor Master**: Bob O’Shea

Others: Tim Bragan, Stu Sklar, Harvard Press

**Minutes Approval** - 5/21/18 meeting minutes were not approved because three meeting attendees of that meeting were not present at this meeting at time of this agenda item

**Program Updates**

Fields and Commons

Bromfield Pole Vault event / insurance

* Doug had not heard of an insurance issue, will follow up with Dave B.
* Patriot Pole Vault, parks and rec certificate holder

Parking for event on Common

* Complaint from Lovers Lane
* Julie – had entertainment license – BOS
* Same rules apply regardless of entertainment license

General store license draft

* Lucy and legal counsel reviewing
* Lucy, Tim B., Scott met last week
* Ground work as part of DPW budget?

Beach Operations

Staffing

Bob – funding vehicle should be revolving account – money in = money out

* Dave uncomfortable with running negative
* Moving to UniPay will make Dave happy

Wyona – didn’t have report – used to make money, with same numbers now, we are

losing money

Tim – need breakdown

Joe - all parties and views presented

* No need to talk about going forward
* Bridge the communication gap

Wyona – still need to find where the money went

After registering online, need to be ab le to go to transactions at beach

Bob – beach will have iPad

* Credit card and electronic checks through website
* Sage replaced with UniPay
* Sage doesn’t allow electronic checks, now UniPay will
* We need similar process to transfer station

Wyona thinks Town Hall should be able to sell

Doug – need to be able to accept cash

Bob – met with Staci from, UniPay, UniBank will answer any questions

Wyona – Dave mentioned a complete audit of last year would run $2,500 - $3,500

Steve – maybe negative balance due to raises

Bob – and also boating lessons

Tim – will meet with Alley

* Will work on policy, for example will 2 person class be run
* P & r doesn’t know current policy
* Beach stickers – unaccounted for from last year
* Other issues

<below discussion included more back and forth, following is a selection of comments>

Steve – raising rates – at some point expectations will go up

Wyona – questioned term “misstatement”

Stu – discrepancies in systems is a problem

* We adopted mass general laws

Joe – town hall will own all

Tim will not handle warrants

Joes – mentioned new charter

Tim – you set budget

Wyona – town needs to take all or nothing

**Budget Updates -** No report

**Event Requests and New Business -** None

Next Meeting: 6/18@730 PM Town Hall

Adjourned – 5:31PM